

# Staff Report



Financial Services Department

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**REPORT TO:** Committee of the Whole

**DATE OF MEETING:** April 17, 2023

**SUBMITTED BY:** Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

**PREPARED BY:** Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

**WARD(S) INVOLVED:** N/A

**DATE OF REPORT:** April 11, 2023

**REPORT NO.:** [Report Number]

**SUBJECT:** Summary of Bid Solicitations Approved by the Chief Procurement Officer (January 1, 2023 – March 31, 2023)

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## RECOMMENDATION:

For Information

## REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were twenty-two (22) bid solicitations approved in this quarter.
- This report supports the delivery of core services.

## BACKGROUND:

In accordance with the Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. “The CPO must submit quarterly procurement information reports to Council to provide the following information about the City’s procurement activities:

- a) The circumstances and details of approved procurements exceeding \$120,000 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$120,000.”

## REPORT:

Attachment 1 is a listing of the twenty-two (22) approved bid solicitations for Council’s information.

\*\*\* This information is available in accessible formats upon request. \*\*\*  
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

**STRATEGIC PLAN ALIGNMENT:**

This report supports the delivery of core services.

**FINANCIAL IMPLICATIONS:**

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with the budget control policy.

**COMMUNITY ENGAGEMENT:**

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

**PREVIOUS REPORTS/AUTHORITIES:**

There are no previous reports/authorities related to this matter.

**APPROVED BY:** Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

**ATTACHMENTS:**

Attachment 1 – Listing of Approved Bid Solicitations (January 1, 2023 – March 31, 2023)

**Attachment 1 – Listing of Approved Bid Solicitations (January 1, 2023 – March 31, 2023)**

<b>Bid Solicitation Number and Name</b>	<b>Awarded Vendor</b>	<b>Budget Amount</b>	<b>Award Amount (Exclusive of HST)</b>
P22-004 Parking Management System	LocoMobi World Canada Inc. Mississauga, ON	\$1,433,000.00	\$1,318,309.94**
Q22-176 Manhole and Catch Basin Casting Repair Services	Rain Drain Restoration Inc., Scotland, ON  Sierra Infrastructure Inc., Woodstock, ON	\$673,000.00	\$435,625.00*
Q22-180 Salt Dome - Structural Replacement	Norfield Construction Inc, Bolton, ON	\$2,839,000.00	\$2,413,491.09**
Q22-181 Bruce Street (Fife Avenue to Heather Avenue) Road Reconstruction	Terracon Underground Ltd, Brantford, ON	\$2,764,000.00	\$2,817,179.60**
Q23-002 Professional Services - Stormwater Management Monitoring Program	Aquafor Beech Limited, Mississauga, ON	\$264,000.00	\$262,916.50**
Q23-003 Professional Services - Asset Management Plans	SLBC INC., Brampton ON	\$350,000.00	\$185,395.00**
Q23-004 Conway Drive and Wayne Drive Road Reconstruction	Sierra Infrastructure Inc, Woodstock, ON	\$6,042,000.00	\$6,017,699.12**
Q23-005 Westwood Crescent (Westwood Drive to Westwood Drive) Road Reconstruction	Regional Sewer and Watermain Ltd, Cambridge, ON	\$2,405,000.00	\$2,320,599.83**
Q23-006 McKenzie Avenue (Sheldon Avenue to Ottawa Street, North) Road Reconstruction	J. Weber Contracting Limited, Breslau, ON	\$2,390,000.00	\$1,781,333.50**
Q23-008 Professional Services for Strasburg Road South (Terminus to New Dundee Road) Detailed Design	R.J. Burnside & Associates Limited, Orangeville, ON	\$849,000.00	\$750,067.41**
Q23-010 Professional Services - Class EA & Preliminary Design for Blair Creek Drive Road, Storm Sewer, & Watermain Extension	MTE Consultants Inc., Kitchener, ON	\$286,000.00	\$278,165.80**

(Future Strasburg Road to Intersection of Reidel Drive and Blair Creek Drive)			
Q23-014 Four (4) 2,767 kg G.V.W. Pickup Trucks	Blue Mountain Chrysler Ltd, Collingwood, ON	\$196,880.00	\$196,880.00**
Q23-015 One (1) Self-Propelled Ice Resurfacers with Snow Tank (Electric)	Resurface Corp, Elmira, ON	\$180,000.00	\$164,800.00**
Q23-018 Annual Road Rehabilitation Program	Ekum-Sekum Incorporated o/a Brantco Construction, Cambridge, ON	\$2,408,000.00	\$2,038,354.71*
Q23-020 Professional Services – Nature Education Program Development and Delivery	Nature Connect, Waterloo, ON	\$182,374.00	\$101,208.50*
Q23-021 - Sherwood Avenue (Rosemount Drive to Becker Street), Islington Avenue (Rosemount Drive to Sherwood Avenue), and Rosemount Drive (Sherwood Avenue to Islington Avenue) Road Reconstruction	J. Weber Contracting Limited, Breslau, ON	\$8,707,000.00	\$8,227,146.60**
Q23-024 Supply and Delivery of Ready-Mix Concrete	Tri City Ready Mix, Kitchener, ON	Funded from operating	\$375,584.00*
Q23-030 Emergency Generator Service	T&T Power Group Inc., Wellesley, ON	Funded from operating	\$93,100.00*
Q23-031 Water Treatment Services	D.H. Jutzi Limited, Stratford, ON	Funded from operating	\$30,000.18*
Q23-035 Steel Valves for Natural Gas Distribution	C.R. Wall & CO Ltd, Waterloo, ON	\$250,000.00	\$229,252.80**
Q23-045 Professional Services for Engineering Studies for Hidden Valley Flood Risk Reduction, Source Water Protection, and Stormwater Management Strategy	Matrix Solutions Inc., Guelph, ON	\$296,000.00	\$248,939.17**
Q23-056 Polyethylene Pipe for Natural Gas Distribution	KTI Limited, Aurora, ON	\$500,000.00	\$497,788.20*

\*Initial contract term, additional renewals available

\*\* Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.