

Staff Report

Chief Administrator's Office



www.kitchener.ca

REPORT TO: Committee of the Whole

DATE OF MEETING: May 29, 2023

SUBMITTED BY: Kathryn Dever, Director Strategy and Corporate Performance, 519-741-2200 ext. 7370

PREPARED BY: Angie Fritz-Walters, Engagement and Program Manager – Strategic Plan, 519-741-2200 ext. 7059

WARD(S) INVOLVED: All Ward(s)

DATE OF REPORT: May 18, 2023

REPORT NO.: [Report Number]

SUBJECT: Strategic Plan 2019-2022 – Compass Kitchener Report Card

RECOMMENDATION:

For Information

REPORT HIGHLIGHTS:

- This report provides the Compass Kitchener Advisory Committee's evaluation of the implementation of the City of Kitchener 2019-2022 Strategic Plan.
- Compass Kitchener evaluated 5 projects completed in 2022 as well as progress on the entire Strategic Plan.
- Compass Kitchener has made observations and recommendations related to be considered in the next strategic plan, currently under development.
- Two key areas noted for future consideration are tracking key data, and keeping the public informed.
- There are no financial implications associated with this report.
- This report helps demonstrate the City's commitment to accountability outlined in its 2019-2022 Strategic Plan.

BACKGROUND:

The 2019-2022 Strategic Plan was approved by Council in June 2019. The Compass Kitchener Citizen Advisory Committee has the mandate to annually report directly to Council with their evaluation of the implementation of the City's strategic plans. This report includes the evaluation of 5 projects completed in 2022, along with observations and recommendations as delivery on the 2019-2022 Strategic Plan timeframe comes to a close.

*** This information is available in accessible formats upon request. ***
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

Compass Kitchener representatives will be making a presentation to Council. The report is included in Appendix A of this report.

REPORT:

Compass Kitchener took the viewpoint of interested citizens and considered timing, impact, accountability, and budget criteria in undertaking their evaluation. Compass Kitchener considered evaluation criteria for the strategic actions developed in consultation with Kitchener's Corporate Leadership Team. Appendix A is the Compass Kitchener Report Card - Projects Completed in 2022 and 2019-2022 Overall Reflections. Within their report, an appendix is included with the 2021 Report Card for reference. In 2021, thirteen projects were evaluated by Compass Kitchener. This report includes the evaluation of 5 additional projects that were completed in 2022, with the remaining seven projects scheduled to be completed in 2023, and one in 2025.

STRATEGIC PLAN ALIGNMENT:

The Strategic Plan states:

"We are committed to being accountable to the community we serve. The 2019-2022 Strategic Plan contains measurable, specific actions and a timeline for completion. Our long-term financial plan, budgets and annual business plans will be aligned to implement the Strategic Plan. We will measure and report on our progress to council and the public throughout the life of this plan. We will report to council three times a year and share results (both our successes and challenges) with Kitchener residents. The City's Compass Kitchener Citizen Advisory Committee will review and assess our progress, and publicly report on an annual basis how well we are doing."

Compass Kitchener's evaluation helps implement the City's commitment to accountability.

FINANCIAL IMPLICATIONS:

Capital Budget – The report has no impact on the Capital Budget.

Operating Budget – The report has no impact on the Operating Budget.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City's website with the agenda in advance of the council / committee meeting.

COLLABORATE – Compass Kitchener members collaborated throughout the development of this report. Small groups evaluated each of the 5 projects contained in their report, and collaborated to develop their observations and recommendations. All members contributed meaningfully to the report included, and approve of its contents.

PREVIOUS REPORTS/AUTHORITIES:

- CAO-21-005 Compass Kitchener Strategic Plan Evaluation

APPROVED BY: Dan Chapman, Chief Administrative Officer

ATTACHMENTS:

- Attachment A – Strategic Plan 2019-2022 Report Card Projects Completed in 2022 and 2019-2022 Overall Reflections