



PLANNING
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July 25, 2023

Mr. Garrett Stevenson
Manager of Development Review
Planning Division, City of Kitchener
City Hall – PO Box 1118
Kitchener, ON
Canada, N2G 4G7

Dear Mr. Stevenson:

RE: Activa Holdings Inc. – Request for Creation of Private Street's - "Scherlwood Drive", "Jonagold Way" and "Ridgewater Lane"
1198 Fischer Hallman Road, 1274 Bleams Road and 264 Erinbrook Drive, City of Kitchener
OUR FILE: Y325Y

On behalf of our client, Activa Holdings Inc., please accept this letter as our request for the creation of three private streets for the development planned at the lands municipally known as 1198 Fischer Hallman Road, 1274 Bleams Road and 164 Erinbrook Drive in the City of Kitchener (Lots 1-3, Registrar's Compiled Plan 1483, City of Kitchener, Regional Municipality of Waterloo). Currently, these lands are undergoing final site plan approval through site plan application number SP23/006/F/AP. Conditional approval was provided by the City on March 28, 2023.

We kindly ask the City to consider "Scherlwood Drive", "Jonagold Way" and "Ridgewater Lane" as the preferred private street names for the proposed new streets extending through the subject lands. We confirm that our firm has reserved these street names with the Region of Waterloo. Our client is requesting these private names to provide municipal addressing to the residential units within the proposed development.

The following materials have been attached to our submission package to support our request for a Private Street name:

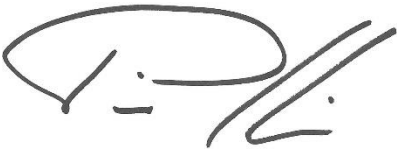
1. A digital copy of the Site Plan (Application No. SP23/006/F/AP) prepared by MHBC Planning Ltd;
2. A digital copy of the proposed Private Street Naming Plan prepared by MHBC Planning Ltd;
3. A cheque payable to the City of Kitchener in the amount of \$1,322.00 representing the 2023 fee for Private Street naming and;
4. A cheque payable to the City of Kitchener in the amount of \$1,650.00 representing the legal fees required to process the application and creation of a private street.

We kindly request that Staff prepare a report to support the approval of a private street within Lots 1-3, Registrar's Compiled Plan 1483, City of Kitchener, Regional Municipality of Waterloo. We ask that this report be brought to the next available Community and Infrastructure Services Committee meeting and request confirmation of this meeting date when it is known.

Should you require any additional information, please feel free to reach out to the undersigned.

Yours truly,

MHBC

A handwritten signature in black ink, appearing to read 'P. Chauvin' with a stylized flourish at the end.

Pierre J Chauvin MA, MCIP, RPP
Partner

A handwritten signature in black ink, appearing to read 'R. Wolff' with a stylized flourish at the end.

Rachel Wolff, BES, MCIP, RPP
Senior Planner

Encl.

cc. Alex Sumner and Emily McShane, Activa Holdings Inc.