



PLANNING
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September 5, 2023

Mr. Garret Stevenson
Manager of Development Review
Planning Division, City of Kitchener
City Hall – PO Box 1118
Kitchener, ON, N2G 4G7

Dear Mr. Stevenson:

RE: 67 & 71 Nelson Ave, Kitchener – Request for Creation of Private Street Name
OUT FILE: '16233G'

On behalf of our client, 2415274 Ontario Inc., please accept this letter as our formal request for the creation of one private street for the development planned at 67 & 71 Nelson Avenue in the City of Kitchener (Plan 675, Pt Lot 9, Registered Plan 58R4637). Currently, these lands are undergoing final site plan approval through application SP/22/103/N/AP. Approval in principle was provided by the City on July 13, 2023.

We kindly ask that the City consider “Luna Crescent” as the preferred private street name for the right-of-way extending through the subject lands. We confirm that our firm has reserved this street name with the Region of Waterloo. Our client is requesting this private name to provide unit-specific municipal addressing to all residential units within the proposed development.

The following materials have been attached to our submission package to support our request for a private street name:

1. A digital copy of Site Plan SP/22/103/N/AP (Approval in Principle);
2. A digital copy of the required application fees in the amount of \$1,322.00;
3. A digital copy of the required legal fees in the amount of \$1,650.00;
4. A digital copy of the proposed Private Street Naming Plan;
5. Correspondence with the Region of Waterloo confirming the availability of “Luna Crescent”;
6. A digital copy of the proposed Municipal Addressing Plan;
7. A digital copy of the Draft R-Plan prepared for the private street; and
8. Correspondence with the City of Kitchener confirming the recommended Municipal Addressing.

We kindly request that Staff prepare a report to support the approval of a private street within Part Lot 9, Plan 675, registered Plan 58R4637. We ask that this report be brought to the next available

Community and Infrastructure Services Committee meeting and request confirmation of this meeting date when it is known.

We confirm that the original cheques for the application fees and legal fees have been couriered to your office. We would appreciate confirmation of your receipt of these cheques, in addition to confirmation once they have been deposited.

Should you require any additional information, please feel free to reach out to the undersigned.

Yours truly,

MHBC

A handwritten signature in black ink, appearing to be 'P. Chauvin', with a large loop at the end.

Pierre Chauvin, MA, MCIP, RPP
Partner

A handwritten signature in black ink, appearing to be 'Robyn McIntyre', with a long, flowing line extending to the right.

Robyn McIntyre, BES
Planner

cc. *Sam Celik, 2415274 Ontario Inc.*
Avril Lavallee – McGarter Grespan Lawyers