

Staff Report



Financial Services Department

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REPORT TO: Committee of the Whole

DATE OF MEETING: January 22, 2024

SUBMITTED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

PREPARED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

WARD(S) INVOLVED: N/A

DATE OF REPORT: January 10, 2024

REPORT NO.: FIN-2024-037

SUBJECT: Summary of Bid Solicitations Approved by the Chief Procurement Officer (October 1, 2023 – December 31, 2023)

RECOMMENDATION:

For Information

REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were twenty-three (23) bid solicitations approved in this quarter.
- This report supports the delivery of core services.

BACKGROUND:

In accordance with Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. "The CPO must submit quarterly procurement information reports to Council to provide the following information about the City's procurement activities:

- a) The circumstances and details of approved procurements exceeding \$120,000 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$120,000."

REPORT:

Attachment 1 is a listing of the twenty-three (23) approved bid solicitations for Council's information.

*** This information is available in accessible formats upon request. ***
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with the budget control policy.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter.

APPROVED BY: Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

ATTACHMENTS:

Attachment 1 – Listing of Approved Bid Solicitations October 1, 2023 – December 31, 2023)

Attachment 1 – Listing of Approved Bid Solicitations (October 1, 2023 – December 31, 2023)

Solicitation #	Solicitation Name	Awarded Supplier	Budget Amount	Award Amount (Exclusive of HST)
Q23-078	Plumbing Supplies and Related Materials	Marks Supply Inc., Kitchener, Ontario	Funded from operating	\$151,023.83*
Q23-090	Professional Services- Gaukel Street HVAC and Roof Replacement	Rimkus Consulting Group Canada Inc., Mississauga, Ontario	\$317,531.00	\$184,000.00**
Q23-115	Professional Services - Victoria Park – Inventory, Assessment & Project Prioritization	AECOM Canada Ltd., Markham, Ontario	\$150,000.00	\$124,831.62**
Q23-121	Snow Clearing – The Kitchener Memorial Auditorium	Conestoga Contracting Group Inc., Elmira, Ontario	Funded from operating	\$40,000.00* Quoted unit Rates
Q23-126	Kitchener Parks Data Collection	Stinson ITS Inc., Woodbridge, Ontario	\$275,000.00	\$261,943.00*
Q23-129	Steel Risers and Related Materials	Tecvalco Ltd, Niagara Falls, Ontario	Funded from operating	\$97,517.85*
Q23-131	Professional Service - Olympic Drive (Pattandon Avenue to Hoffman Street) Reconstruction	MTE Consultants Inc., Kitchener, Ontario	\$538,000.00	\$343,296.14**
FPO23-133	Supply and Delivery of Bagged Water Softener Salt and Ice Melting Products (Co-operative)	Riepert Salt & Supply Inc., Waterloo, Ontario	Funded from operating	\$30,000.00* Quoted Unit Rates
FPO23-135	Three (3) Fire Apparatus	Metz Fire and Rescue, St. Jacobs, Ontario	\$5,201,000.00	\$3,112,000.00**
Q23-138	Grader with Snow Equipment	Jade Equipment Company Ltd., Oro-Medonte, Ontario	\$260,000.00	\$214,600.00**
Q23-139	Removal Services - Hazardous Material (Interceptors, Washbay, Paint, Waste Oil)	Da-Lee Environmental Services, Stoney Creek, Ontario	Funded from operating	\$79,193.57*
Q23-142	Two (2) Epoke Salters	Epoke North America Inc., Stittsville, Ontario	\$313,980.00	\$313,980.00*

**Initial contract term, additional renewals available*

*** Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.*

Q23-145	Pump and Motor Control Maintenance & Repair	339194 Ontario Ltd. o/a Prestige Energy Services, Stratford, Ontario	Funded from operating	\$112,500.00*
Q23-146	Condenser Replacement at Don McLaren Arena	CIMCO Refrigeration – A Division of Toromont, Burlington, Ontario	\$150,000.00	\$114,490.00**
Q23-149	One (1) Large Snow Blower	Cubex Ltd., Brantford, Ontario	\$207,027.00	\$199,500.00**
Q23-150	Four (4) Electric Cars	Finch Auto Group, London, Ontario	\$198,000.00	\$184,102.00**
Q23-151	Wireless Access-Points at City of Kitchener Facilities	Powerland Computer Ltd., Winnipeg, Manitoba	\$115,000	\$112,701.92*
Q23-153	Heavy Equipment Rentals (Co-Operative)	RTI Equipment Solutions Inc., Innisfil, Ontario Tri City Equipment, Guelph, Ontario	Funded from operating	\$57,087.50*
FPO23-160	One (1) Leeboy Asphalt Paver	Enduraquip, Brampton, Ontario	\$340,000.00	\$339,425.00**
Q23-161	Manhole and Catch Basin Frames, Covers & Related Materials	Cedar Infrastructure Products LP, Maple, Ontario	Funded from operating	\$73,225.00*
Q23-162	Two-Layer FBE Coated Pipes	Comco Pipe and Supply, Puslinch, Ontario	\$400,000.00	\$319,361.00*
Q23-167	Victoria Park Pedestrian Bridge – Deck Rehabilitation/Repair Work (Bridge near Jubilee Drive to Roos Island)	Roubos Farm Service Ltd., Moorefield, Ontario	\$260,000.00	\$237,097.00**
Q23-170	Natural Gas Service Shut Off Valves	C.R. Wall & Co. Ltd., Cambridge, Ontario	Funded from operating	\$53,567.09*