

# Staff Report



Development Services Department

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**REPORT TO:** Planning and Strategic Initiatives Committee

**DATE OF MEETING:** April 22, 2024

**SUBMITTED BY:** Garett Stevenson, Director of Development and Housing Approvals,  
519-741-2200 ext. 7070

**PREPARED BY:** Paige Thompson, Student Planner, 519-741-2200 ext. 7078

**WARD(S) INVOLVED:** Ward 1

**DATE OF REPORT:** March 27, 2024

**REPORT NO.:** DSD-2024-180

**SUBJECT:** Private Street Naming – 130 Otterbein Road

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## RECOMMENDATION:

That the City of Kitchener acknowledge that MHBC intends to name a private street: “Otterbein Crescent” within a multiple residential development located at 130 Otterbein Road, and further,

That the City’s Legal Services division be directed to proceed with the required advertising, preparation, and registration of the necessary By-law for the naming of “Otterbein Crescent”.

## REPORT HIGHLIGHTS:

- The purpose of this report is that the applicant is seeking Council approval to name a private street within the residential development located at 130 Otterbein Road.
- The key finding of this report is that the applicant is proposing to name the private street as “Otterbein Crescent”. Staff are satisfied that the proposed private street name is appropriate and support the street naming request.
- There are no financial implications as there is no impact to the capital or operating budget.
- Community engagement included the information posted to the City’s website with the agenda in advance of the council/committee meeting.
- This report supports the delivery of core services.

## BACKGROUND:

MHBC is seeking Council approval to name a private street within the residential development located at 130 Otterbein Road. The proposed multiple residential development received conditional approval of Site Plan Application SP21/084/O/LT for a 49 unit stacked townhouse development in September 2021.

**REPORT:**

The applicant is proposing to name the private street shown on Appendix 'D' "Otterbein Crescent". The naming of the private street will eliminate the need for a Multiple Unit Identification Sign at the entrance to the site, and offers improved site navigation for emergency services, residents, and visitors.

The proposal has been circulated to internal departments and all concerns have been addressed. The dwellings will be addressed in accordance with the City's Street Naming and Addressing Policy. The Region has approved the proposed street name. Staff are satisfied that the proposed private street name is appropriate and support the street naming request.

**STRATEGIC PLAN ALIGNMENT:**

This report supports the delivery of core services.

**FINANCIAL IMPLICATIONS:**

Capital Budget – The recommendation has no impact on the Capital Budget.

Operating Budget – The recommendation has no impact on the Operating Budget.

**COMMUNITY ENGAGEMENT:**

INFORM – This report has been posted to the City's website with the agenda in advance of the council / committee meeting.

**PREVIOUS REPORTS/AUTHORITIES:**

- *Municipal Act, 2001*
- *Planning Act*

**REVIEWED BY:** Tina Malone-Wright, Manager, Development Approvals

**APPROVED BY:** Justin Readman, General Manager, Development Services Department

**ATTACHMENTS:**

- Appendix A – 130 Otterbein Road – Site Plans
- Appendix B – 130 Otterbein Road – Private Street Name Request
- Appendix C – Agency Comments – 130 Otterbein Road
- Appendix D – 130 Otterbein Road – RPLAN (00296 -600)