



PLANNING
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February 26, 2024

Mr. Eric Schneider
Senior Planner
City of Kitchener
Planning Division, 6th Floor
200 King Street West,
Kitchener ON, N2G 4G7

Dear Mr. Schneider:

**RE: Request for Private Street Naming
130 Otterbein Road (Blocks 3 and 4, Plan 58M-654, Kolb Creek Subdivision),
Kitchener
OUR FILE 19129D**

On behalf of our client, Kolb Creek Land Corp., please accept this letter as our request for the creation of a private street for the condominium development planned at 130 Otterbein Road, in the City of Kitchener.

We kindly ask that the City consider Nitin Jain Street as the preferred private street name within the site plan. We have confirmed availability of the street name with Amalia Walker of the Region of Waterloo. We ask that City staff also provide confirmation of the acceptability of the proposed street names. A reference plan has been prepared by MTE (OLS) for the purposes of the Street Naming By-law, and is included in this submission.

The following documents are included in this submission to support our request:

- A cheque payable to City of Kitchener in the amount of \$1,375.00 representing the 2024 fee for Private Street Naming.
- A cheque payable to City of Kitchener in the amount of \$1,650.00 representing the legal fees for processing the Private Street Naming Request.
- Reference Plan identifying the limits of the private street (shown as Part 1 and 2), prepared by MTE (OLS) Ltd.
- Copy of current Site Plan for 130 Otterbein Road.
- Correspondence from Regional staff confirming acceptability of proposed street name.

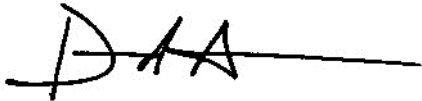
We kindly ask that staff prepare a report, to be presented at the next available Community and Infrastructure Services Committee, to support approval of the creation of the private street. Please contact the undersigned with a confirmed Community and Infrastructure Services Committee date to approve the request.

A hard copy if the above-noted materials will be delivered to the City under separate cover.

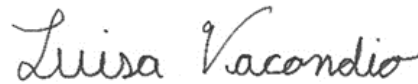
If you require any additional information please contact the undersigned.

Yours truly,

MHBC



**Dave Aston, MSc, MCIP, RPP
Partner**



**Luisa Vacondio, BES, MCIP, RPP
Planner**

cc. *Nitin Jain*
Garett Stevenson