

Good Morning Paige and Tara,

We have discussed with our client and they are fine with the proposed private street name of Otterbein Crescent to address Fire Prevention's request. Can you kindly advise on the next steps to bring the private street naming by-law to Council to finalize?

Thank you,
Luisa

LUISA VACONDIO, BES, MCIP, RPP | Planner

MHBC Planning, Urban Design & Landscape Architecture

540 Bingemans Centre Drive, Suite 200 | Kitchener | ON | N2B 3X9 | T 519 576 3650 |
F 519 576 0121 | lvacondio@mhbcplan.com

Follow us: [Webpage](#) | [Linkedin](#) | [Facebook](#) | [X](#) | [Vimeo](#) | [Instagram](#)



This communication is intended solely for the named addressee(s) and may contain information that is privileged, confidential, protected or otherwise exempt from disclosure. No waiver of confidence, privilege, protection or otherwise is made. If you are not the intended recipient of this communication, please advise us immediately and delete this email without reading, copying or forwarding it to anyone.

From: Paige Thompson <Paige.Thompson@kitchener.ca>
Sent: March-14-24 1:58 PM
To: Dave Aston <daston@mhbcplan.com>
Cc: Tara Zhang <Tara.Zhang@kitchener.ca>
Subject: 130 Otterbein Road - Private Street Name Request

Hello Dave,

I hope this email finds you well. I am reaching out to you regarding your private street name request for 130 Otterbein Road.

We were advised by Fire Prevention staff to change the street name to "Otterbein Crescent" instead of "Nitin Jain Street" as it meets the City's street naming policies and is consistent with the Council's Addressing Policy.

If you have any questions or need further clarification, please feel free to reach out. Thank you for your understanding and cooperation.

All the best,

Paige Thompson

Planning Student | Planning Division | City of Kitchener Paige.Thompson@kitchener.ca

Thanks Derrick, I appreciate it.

The city would prefer to keep with the naming policy, so Otterbein Crescent is advised to the applicant as the street name.

Tara, please let the occupant know when you return.

Thanks,

Jennifer Arends

Fire Prevention Officer | City of Kitchener
519-741-2200 Ext. 5509 | TTY 1-866-969-9994 | jennifer.arends@kitchener.ca

From: Derrick Hambly <DHambly@regionofwaterloo.ca>

Sent: Wednesday, March 13, 2024 10:44 AM

To: Jennifer Arends <Jennifer.Arends@kitchener.ca>; Paige Thompson <Paige.Thompson@kitchener.ca>; Chris Rumig <Crumig@regionofwaterloo.ca>; Dave Seller <Dave.Seller@kitchener.ca>; Beth Bruno <Beth.Bruno@kitchener.ca>; Tara Zhang <Tara.Zhang@kitchener.ca>

Subject: RE: Private Street Naming Request - 130 Otterbein Road

Hi Jennifer,

Thanks for the detailed response.

Our preference is no duplicates at all, although this would probably be a less impactful duplication than some other scenarios I can think of.

Based on your description it sounds like Otterbein Crescent would adhere to the City's street naming policy, and ultimately the City is the authority when it comes to street names.

Regards,
Derrick

Derrick Hambly, GIS Analyst
Region of Waterloo | dhambly@regionofwaterloo.ca

From: Jennifer Arends <Jennifer.Arends@kitchener.ca>

Sent: Wednesday, March 13, 2024 9:45 AM

To: Derrick Hambly <DHambly@regionofwaterloo.ca>; Paige Thompson <Paige.Thompson@kitchener.ca>; Chris Rumig <Crumig@regionofwaterloo.ca>; Dave Seller <Dave.Seller@kitchener.ca>; Beth Bruno <Beth.Bruno@kitchener.ca>; Tara Zhang <Tara.Zhang@kitchener.ca>

Subject: RE: Private Street Naming Request - 130 Otterbein Road

****EXTERNAL ALERT** This email originated from outside the Region of Waterloo. Verify any links or attachments before clicking/opening.**

Hi Derrick,

It's my understanding that our fire crews are trained to identify crescent with the same proper name as the parent street as providing two access points from a parent street with the same proper name. It's Part of the city's street naming policy under 4.2.(b)(iii) that all proposed streets having two connections to a parent street bear the suffix, Crescent. One crescent extending from the parent street should bear the same proper name as the parent street.

Now the clause does say should so it isn't a hard and fast rule – but I believe the suffix Crescent would still be useful for our crews to identify the street as having two connections to a parent street. Under clause iv of the same area of the policy identified that all proposed local roads over than cul-de-sacs and crescents bear the suffix street, drive, avenue or trail – so using the Street suffix wouldn't align with Kitchener's policy.

Let me know your thoughts on using the suffix crescent.

Thank you,

Jennifer Arends

Fire Prevention Officer | City of Kitchener
519-741-2200 Ext. 5509 | TTY 1-866-969-9994 | jennifer.arends@kitchener.ca

From: Derrick Hambly <DHambly@regionofwaterloo.ca>
Sent: Wednesday, March 13, 2024 9:24 AM
To: Jennifer Arends <Jennifer.Arends@kitchener.ca>; Paige Thompson <Paige.Thompson@kitchener.ca>; Chris Rumig <Crumig@regionofwaterloo.ca>; Dave Seller <Dave.Seller@kitchener.ca>; Beth Bruno <Beth.Bruno@kitchener.ca>; Tara Zhang <Tara.Zhang@kitchener.ca>
Subject: RE: Private Street Naming Request - 130 Otterbein Road

Some people who received this message don't often get email from dhambly@regionofwaterloo.ca. [Learn why this is important](#)

Good morning,

The Region would be opposed to Otterbein Crescent, as it is a duplication of the existing Otterbein Road. As a rule, we do not support duplicate street names due to the potential for confusion in an emergency situation.

Regards,
Derrick

Derrick Hambly, GIS Analyst
Region of Waterloo | dhambly@regionofwaterloo.ca

From: Jennifer Arends <Jennifer.Arends@kitchener.ca>
Sent: Wednesday, March 13, 2024 8:44 AM
To: Derrick Hambly <DHambly@regionofwaterloo.ca>; Paige Thompson <Paige.Thompson@kitchener.ca>; Chris Rumig <Crumig@regionofwaterloo.ca>; Dave Seller <Dave.Seller@kitchener.ca>; Beth Bruno <Beth.Bruno@kitchener.ca>; Tara Zhang <Tara.Zhang@kitchener.ca>
Subject: RE: Private Street Naming Request - 130 Otterbein Road

****EXTERNAL ALERT** This email originated from outside the Region of Waterloo. Verify any links or attachments before clicking/opening.**

Hi Tara,

The city street naming policy would dictate that we'd prefer Otterbein Crescent – as this is a crescent off that street and I don't believe there are any existing crescents.

Thank you, let me know if you have any questions.

Jennifer Arends

Fire Prevention Officer | City of Kitchener
519-741-2200 Ext. 5509 | TTY 1-866-969-9994 | jennifer.arends@kitchener.ca

From: Derrick Hambly <DHambly@regionofwaterloo.ca>
Sent: Tuesday, March 12, 2024 1:46 PM
To: Paige Thompson <Paige.Thompson@kitchener.ca>; Chris Rumig <Crumig@regionofwaterloo.ca>; Dave Seller <Dave.Seller@kitchener.ca>; Jennifer Arends <Jennifer.Arends@kitchener.ca>; Beth Bruno <Beth.Bruno@kitchener.ca>
Cc: Tara Zhang <Tara.Zhang@kitchener.ca>
Subject: RE: Private Street Naming Request - 130 Otterbein Road

Some people who received this message don't often get email from dhambly@regionofwaterloo.ca. [Learn why this is important](#)

Hi Paige,

I can confirm that **Nitin Jain Street** has been reserved for this development, so MHBC may go ahead with using that name.

Regards,
Derrick

Derrick Hambly, GIS Analyst
Region of Waterloo | dhambly@regionofwaterloo.ca

From: Paige Thompson <Paige.Thompson@kitchener.ca>
Sent: Tuesday, March 12, 2024 10:02 AM
To: Derrick Hambly <DHambly@regionofwaterloo.ca>; Chris Rumig <Crumig@regionofwaterloo.ca>; Dave Seller <Dave.Seller@kitchener.ca>; Jennifer Arends <Jennifer.Arends@kitchener.ca>; Beth Bruno <Beth.Bruno@kitchener.ca>
Cc: Tara Zhang <Tara.Zhang@kitchener.ca>
Subject: Private Street Naming Request - 130 Otterbein Road

****EXTERNAL ALERT** This email originated from outside the Region of Waterloo. Verify any links or attachments before clicking/opening.**

Hi everyone,

Please see the attached formal request from MHBC seeking a private street naming request for 130 Otterbein Road. See attached for supporting documents and fees.

The letter requests:
Nitin Jain Street

If you have any comments, please advise me and Tara Zhang (tara.zhang@kitchener.ca) by: **March 26, 2024.**

Thank you,

Paige Thompson

