

Staff Report



Financial Services Department

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REPORT TO: Committee of the Whole

DATE OF MEETING: June 24, 2024

SUBMITTED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

PREPARED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

WARD(S) INVOLVED: N/A

DATE OF REPORT: April 30, 2024

REPORT NO.: FIN-2024-287

SUBJECT: Summary of Bid Solicitations Approved by the Chief Procurement Officer (January 1, 2024 – March 31, 2024)

RECOMMENDATION:

For Information

REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were twenty (20) bid solicitations approved in this quarter.
- This report supports the delivery of core services.

BACKGROUND:

In accordance with Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. "The CPO must submit quarterly procurement information reports to Council to provide the following information about the City's procurement activities:

- a) The circumstances and details of approved procurements exceeding \$120,000 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$120,000."

REPORT:

Attachment 1 is a listing of the approved bid solicitations for Council's information.

*** This information is available in accessible formats upon request. ***
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with the budget control policy.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter.

APPROVED BY: Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

ATTACHMENTS:

Attachment 1 – Listing of Approved Bid Solicitations January 1, 2024 – March 31, 2024

Attachment 1 – Listing of Approved Bid Solicitations (January 1, 2024 – March 31, 2024)

| Solicitation # | Solicitation Name | Awarded Supplier | Budget Amount | Award Amount (Exclusive of HST) |
|-----------------------|--|---|------------------------------------|--|
| Q23-042 | Professional Services – Battler Road SSDF Post-Development Monitoring | GHD Limited, Waterloo, Ontario | \$157,763 | \$145,168* |
| Q23-092 | Architectural Services - Mill Courtland Community Centre Addition | Barry Bryan Associates, Whitby, Ontario | \$768,000 | \$629,570 ** |
| Q23-124 | Professional Services - Johnston Street, Patrick Street, and Wellington Street North Reconstruction Design | WalterFedy, Kitchener, Ontario | \$1,375,000 | \$570,845 ** |
| P23-141 | K-Hub (Intranet) Redesign | Gravity Union Solutions Ltd., Vancouver, British Columbia | \$133,000 | \$110,488* |
| Q23-144 | Professional Services - Roofing Management | Rimkus Consulting Group Canada Inc., Mississauga, Ontario | Funded from General Roof Provision | \$120,000* Quoted unit rates |
| Q23-147 | Wheeled Excavator | STRONGCO Mississauga, Ontario | \$442,046 | \$434,400** |
| Q23-156 | Rockway Fairway Cycling Infrastructure Implementation | MTE Consultants Inc., Kitchener, Ontario | \$805,000 | \$646,038 ** |
| P23-158 | Council Chambers Conference System and Infrastructure Replacement | Global Unified Solution Services Inc., Mississauga, Ontario | \$750,000 | \$365,978 ** |
| Q23-159 | Natural Gas and Electric Residential Water Heaters | Rheem Canada Ltd., Brampton, Ontario A.O. Smith Enterprises, Fergus, Ontario | Funded through rental rates | \$4,341,449 * \$764,156 * |
| Q24-002 | Woodside Artificial Turf Replacement, | WorldWide Turf Inc., Barrie, Ontario | \$1,586,665.39 | \$1,244,916 ** |
| Q24-003 | Victoria Park Bandstand Improvements | Moser Landscape Group Inc, Waterloo, Ontario, | \$400,000 | \$344,118 ** |
| Q24-008 | Roof Replacement - The Kitchener Memorial Auditorium | Roque Roofing Inc., Hamilton, Ontario | \$227,000 | \$186,500 ** |

| | | | | |
|-----------|---|--|-----------------------|----------------|
| Q24-009 | Sewer and Storm Pipe Repair Services | J. Weber Contracting Limited, Kitchener, Ontario | Funded from operating | \$498,000 * |
| Q24-010 | Ball Valves for Natural Gas Distribution | Armour Valve Ltd, Toronto, Ontario | \$85,500 | \$85,348* |
| Q24-011 | Roof Replacement - Fire Station No. 3 | Roque Roofing Inc., Hamilton, Ontario | \$268,000 | \$221,500 ** |
| Q24-013 | Wilson Avenue Reconstruction – North End to Fairlawn Road | Sierra Infrastructure Inc, Woodstock, Ontario | \$8,565,000 | \$8,038,053 ** |
| Q24-018 | Admiral Road, Marlborough Avenue, and Roxborough Avenue Road Reconstruction | J. Weber Contracting Limited, Kitchener, Ontario | \$8,976,000 | \$6,331,827 ** |
| Q24-032 | Three (3) Triplex Mowers | G.C. Duke Equipment Ltd, Burlington, Ontario | \$215,000 | \$164,865 ** |
| Q24-038 | Two (2) Forestry Chip Trucks | Altruck, Burlington, Ontario | \$395,000 | \$331,042 ** |
| FPO24-058 | Kitchener Memorial Auditorium – Replacement Condenser - Canoe Cooperative | CIMCO Refrigeration, London, Ontario | \$270,000 | \$230,000 ** |

**Initial contract term, additional renewals available*

*** Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.*