

REPORT TO: Committee of the Whole

DATE OF MEETING: June 24, 2024

SUBMITTED BY: Victoria Raab, General Manager, Corporate Services, 519-741-2200 x7935

PREPARED BY: Amanda Drumond, Executive Assistant, 519-741-2200 x7591

WARD(S) INVOLVED: All

DATE OF REPORT: June 19, 2024

REPORT NO.: COR-2024-309

SUBJECT: Inventory of Existing Agreements and Contracts

RECOMMENDATION:

For Information.

REPORT HIGHLIGHTS:

- The purpose of this report is to ensure that Council is kept informed of Existing Contracts and in particular their expiry date and any terms respecting renewal or extension.
- This report supports the delivery of core services.

BACKGROUND:

Council Policy ADM-AGR-180 (Agreements & Contracts - Extension, Renewal of or Amendment to) allows staff to negotiate enhancements, extensions and renewals of existing agreements and contracts in identified situations. This Policy specifies that an updated listing of agreements and contracts be provided as information once every term of Council with the understanding that staff would ensure a regular review of all contracts and agreements.

REPORT:

Attachment A to report COR-2024-309 is an inventory of agreements and contracts currently in effect. Policy ADM-AGR-180 references the types of contracts that are not included in this list.

The information is presented in a standardized format segregated by Department with coding for each division in brackets “()” after the “Type of Agreement”.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

*** This information is available in accessible formats upon request. ***
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

FINANCIAL IMPLICATIONS:

The financial impacts of such agreements are outlined in Attachment A.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter.

APPROVED BY: Victoria Raab, General Manager, Corporate Services Department

ATTACHMENTS:

Attachment A – Inventory of Existing Agreements / Contracts