

**DRAFT PLAN OF CONDOMINIUM 30CDM-24210**  
**15 Dellroy Ave.**  
**2296342 Ontario Inc.**  
**RECOMMENDED CONDITIONS OF DRAFT APPROVAL**

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That the City of Kitchener, pursuant to Section 51(31) of the Planning Act R.S.O. 1990, c.P.13, as amended, and By-law 2023-103, of the City of Kitchener, hereby grants draft approval to Condominium Application 30CDM-24210 for 15 Dellroy Avenue in the City of Kitchener, subject to the following conditions:

1. That this approval applies to Draft Condominium 30CDM-24210 owned by 2296342 Ontario Inc., dated April 11, 2024, proposing a Vacant Land Condominium Plan for 15 Dellroy Avenue comprised of 2 units and common elements.

**Units 1-2: Residential units**

**Common Elements:** surface level parking, parking garage entry driveways, parking garage ramps, landscaped areas, and garbage enclosures.

2. That the final plan shall be prepared in general accordance with the above noted plan, with a copy of the final plan being approved by the City's Director of Development and Housing Approvals.
3. That prior to registration, the Owner obtain approval from the City's Addressing Analyst of the following:
  - A. An addressing plan showing the proposed units with Condominium Unit Numbering; and.
  - B. A summary table containing the proposed Condominium Unit Numbering and assigned municipal addresses.
4. That the Condominium Declaration proposed to be registered (the "Declaration") or any amendment thereto to affect the registration of a condominium phase shall be submitted for approval to the City's Director of Development and Housing Approvals and Regional Municipality of Waterloo's Commissioner of Planning, Development and Legislative Services. The said Declaration shall contain:
  - i) Provisions, to the satisfaction of the City's Director of Development and Housing Approvals and Regional Municipality of Waterloo's Commissioner of Planning, Development and Legislative Services, regarding ownership details and rights and obligations for common elements including, but not limited to, access lanes, sanitary, storm and water services, gas utilities and open space/amenity areas, if any.

In addition, the Declaration shall contain specific provisions 4 ii) through 4 vii), as outlined below, to the satisfaction of the City's Director of Development and Housing Approvals.

- ii) That the condominium corporation agrees to maintain the subject lands in compliance with approved Site Plan.
- iii) Provisions that obligate the condominium corporation to be created upon the registration of the Declaration and Description (the "Condominium Corporation") to implement and maintain any Region required salt management plan related to winter snow and ice clearing obligations of the Condominium Corporation;

- iv) Provisions that obligate the Unit Owners of the condominium plan to implement and maintain any Region required salt management plan related to winter snow and ice clearing obligations of the said Unit Owners.
- v) Provisions that identify if the approved condominium plan is to be phased pursuant to the Act that ensure that:
  - a. the lands in the registered condominium plan created by the registration of the Declaration and Description have either direct access or access pursuant to one or more easements satisfactory to the City's Director of Development and Housing Approvals and the Region's Commissioner of Planning, Development and Legislative Services to all required municipal and other services and such adjacent street(s) for ingress and egress as required by the said Director and Commissioner;
  - b. the lands in any phase registered after the initial registration of the Declaration and Description have, following the registration of such phase, either direct access or access pursuant to one or more easements satisfactory to the City's Director of Development and Housing Approvals and the Region's Commissioner of Planning, Development and Legislative Services to
  - c. all required municipal and other services and such adjacent street(s) for ingress and egress as required by the said Manager and Commissioner;
  - d. the remainder of the lands of the approved condominium plan not yet registered as part of the proposed condominium plan have, following the initial registration of the Declaration and Description or any phase thereof, either direct access or access pursuant to one or more easements satisfactory to the City's Director of Development and Housing Approvals and the Region's Commissioner of Planning, Development and Legislative Services to all required municipal and other services and such adjacent street(s) for ingress and egress as required by the said Manager and Commissioner.
  - e. the City's Director of Development and Housing Approvals and/or the Region's Commissioner of Planning, Development and Legislative Services may require solicitors' and/or engineers' written opinions as such Director or Commissioner may deem necessary to establish compliance with any one or more of the conditions set out in the three subparagraphs immediately above.
- vi) That Despite the best efforts of the Waterloo Region District School Board (WRDSB), accommodation in nearby facilities may not be available for all anticipated students. You are hereby notified that students may be accommodated in temporary facilities and/or bussed to a school outside the area, and further, that students may, in future, be transferred to another school. For information on which schools are currently serving this area, contact the WRDSB Planning Department at 519-570-0003 ext. 4419, or email [planning@wrdsb.ca](mailto:planning@wrdsb.ca). Information provided by any other source cannot be guaranteed to reflect current school assignment information. To limit liability, public school buses operated by the Student Transportation Services of Waterloo Region (STSWR), or its assigns or successors, will not travel on privately owned or maintained right-of-ways to pick up students, and potential busing students will be required to meet the bus at a congregated bus pick-up point.

- vii) To limit risks, public school buses contracted by Student Transportation Services of Waterloo Region (STSWR), or its assigns or successors, will not travel on privately owned or maintained right-of-ways to pick up and drop off students, and so bussed students will be required to meet the bus at a congregated bus pick-up point.
5. That the Owner covenant and agree in writing to the City's Director of Development and Housing Approvals to register a Condominium Declaration which shall include the approved provisions as required in condition 4 hereof.
  6. That the Owner shall provide an undertaking that the new home purchasers will be advised in Offers of Purchase and Sale of the location of Centralized Mailboxes.
  7. That the Owner shall obtain a tax certificate from the City of Kitchener to verify that there are no outstanding taxes on the subject property to the satisfaction of the City's Revenue Division.
  8. That the Owner shall make arrangements for the granting of any easements for utilities and municipal services. The Owner agrees to comply with the following easement procedure:
    - i) For any of such easements which are not blanket easements, the Owner shall provide drafts of any required reference plan(s) showing the proposed easement(s) location to the City's Director Development & Housing Approvals prior to the registration. Such easement(s) and reference plan(s) must be circulated for comment to Enova Power Corp., any telecommunication companies, and the City's Director of Engineering Services to ensure that there are no conflicts between the desired locations for utility and municipal easements.
    - ii) if utility easement locations are proposed within lands to be conveyed to, or owned by the City, the Owner shall obtain prior written approval from the City's Director Development & Housing Approvals; and
    - iii) to provide to the City's Director Development & Housing Approvals a clearance letter from each of Enova Power Corp. and the telecommunications company (ies) (if any) supplying telecommunication services to the property. Such letter shall state that sufficient wire-line communication/telecommunication infrastructure is available within the proposed development and the provider(s) have received all required easements if required.
  9. That the Owner shall submit to the City of Kitchener a Letter(s) of Credit to cover 100 percent of the remaining cost of all outstanding and/or uncertified site development works as may be identified through the Site Plan process to the satisfaction of the City's Director of Development and Housing Approvals.
    - i) The Letter(s) of Credit shall be kept in force until the completion and certification of the required site development works in conformity with their approved designs. If a Letter(s) of Credit is about to expire without renewal thereof and the works have not been completed and certified in conformity with the approved designs, the City may draw all the funds so secured and hold them as security to guarantee completion and/or certification, unless the City Solicitor is provided with a renewal of the Letter(s) of Credit forthwith.

- ii) In the event that the Owner fails to complete the required site development works, to the satisfaction of the City's Director of Development and Housing Approvals, then it is agreed by the owner that the City, its employees, agents or contractors may enter on the lands and so complete and/or certify the required site development works to the extent of the monies received under the Letter(s) of Credit. The cost of completion of such works shall be deducted from the monies obtained from the Letter(s) of Credit. If there are required site development works remaining to be completed, the City may by by-law exercise its authority under Section 326 of the Municipal Act to have such works completed and to recover the expense incurred in doing so in like manner as municipal taxes.
  - iii) Other forms of performance security may be substituted for a Letter(s) of Credit, at the request of the owner, provided that approval is obtained from the City Treasurer and City Solicitor.
10. That, if required, the Owner/Developer agrees to phase/stage development of this condominium in a manner satisfactory to the Commissioner of Planning, Development and Legislative Services and the City of Kitchener, including any easements or other requirements because of staging.
  11. That prior to final approval, the Owner/Developer shall provide the Regional Municipality of Waterloo with a satisfactory Stormwater Management Report for the site.
  12. That prior to final approval, the Owner/Developer shall relocate the transit pad for Stop #2611 and provide funds in lieu of the construction of a concrete combined transit shelter pad approximately 9.5m x 3m and a landing pad to the satisfaction of the Regional Municipality of Waterloo.
  13. That prior to final approval, the Owner/Developer shall submit an updated detailed Environmental Noise Study to assess transportation and stationary noise and enter into a Registered Development Agreement with the Regional Municipality of Waterloo and/or the City of Kitchener (if required) to implement the recommendations of within Environmental Noise Study; all to the satisfaction of the Regional Municipality of Waterloo.
  14. That prior to final approval, the Owner/Developer shall include any recommendations of the Environmental Noise Study including any noise warning clauses (if required) within the Condominium Declaration and all Purchase and Sale/Lease/Rental Agreement(s) to the satisfaction of the Regional Municipality of Waterloo.
  15. That prior to final approval, the Owner/Developer shall prepare and submit a Salt Management Plan and include provisions for the Unit Owners and Condominium Corporation within the Condominium Declaration all to the satisfaction of the Regional Municipality of Waterloo.
  16. That prior to final approval, the Regional Municipality of Waterloo be provided with a copy of the registered development agreement between the Owner/Developer and the City of Kitchener.
  17. That prior to final approval, the Owner/Developer shall provide a copy of the Record of Site Condition (RSC) in accordance with O. Reg. 153/04, as amended, that has been filed on the Ministry of Environment, Conservation and Parks (MECP) Environmental Site Registry for the entirety of the subject lands and the associated Ministry's Acknowledgement letter to the satisfaction of the Regional Municipality of Waterloo.

18. That prior to final approval, the Owner/Developer shall enter into a Regional Development Agreement to prohibit geothermal energy on site and incorporate the prohibition within the Condominium declaration; all to the satisfaction of the Regional Municipality of Waterloo.
19. That prior to final approval, the final draft of the Condominium Declaration be forwarded to the Commissioner of Planning, Development and Legislative Services at the Regional Municipality of Waterloo.
20. That prior to final approval, the Owner/Developer supply, erect and maintain a sign (at the Owner/Developer's and according to the WRDSB's specifications), near or affixed to the development sign, advising prospective residents about schools in the area and that prior to final approval, the Owner/Developer shall submit a photo of the sign for review and approval of the WRDSB.
21. That prior to final approval, the Owner/Developer makes necessary arrangements with the Waterloo Catholic District School regarding the supply and erection of a sign (at the developer's expense and according to the Board's specifications) affixed to the development sign advising prospective residents about schools in the area.

**CLEARANCES:**

1. That prior to the signing of the final plan by the City's Director of Development and Housing Approvals, the Owner shall submit a detailed written submission outlining and documenting how conditions 3 through 21 inclusive have been met. The submission shall include a brief but complete statement detailing how and when each condition has been satisfied.
2. That prior to signing of the final plan by the City's Director of Development and Housing Approvals, the Regional Municipality of Waterloo shall notify the City's Director of Development and Housing Approvals that Conditions 4i), iii), iv), & v) and 10 through 19 have been satisfied.

**NOTES:**

1. The owner is advised that the provisions of the Development Charge By-laws of the City of Kitchener and the Regional Municipality will apply to any future development on the site.
2. The condominium plan for Registration must be in conformity with Ontario Regulation 43/96 as amended, under the Registry Act.
3. Draft approval will be reviewed by the City's Director of Development and Housing Approvals from time to time to determine whether draft approval should be maintained.
3. It is the responsibility of the owner of this draft plan to advise the Regional Municipality of Waterloo Department of Planning, Development and Legislative Services and the City of Kitchener Development Services Department of any changes in ownership, agent, address and phone number.
4. The owner is advised that the Regional Municipality of Waterloo has adopted By-law 96-025, pursuant to Section 69 of the Planning Act, R.S.O. 1990, c.P. 13, to prescribe a tariff of fees for application, recirculation, draft approval, modification to draft approval and registration release of plans of condominium.

5. This draft plan was received on April 19, 2024 and deemed complete on May 3, 2024 and shall be processed and finally disposed of under the Planning Act, R.S.O. 1990, c.P. 13, as amended as of that date.
6. To ensure that a Regional Release is issued by the Region's Commissioner of Planning, Development and Legislative Services to the City of Kitchener prior to year end, it is the responsibility of the owner to ensure that all fees have been paid, that all Regional conditions have been satisfied and the required clearance letters, agreements, prints of plan to be registered, and any other required information or approvals have been deposited with the Regional Planner responsible for the file, no later than December 15th. Regional staff cannot ensure that a Regional Release would be issued prior to year end where the owner has failed to submit the appropriate documentation by this date.
7. When the survey has been completed and the final plan prepared to satisfy the requirements of the Registry Act, they should be forwarded to the City of Kitchener. If the plans comply with the terms of the approval, and we have received assurance from the Regional Municipality of Waterloo and applicable clearance agencies that the necessary arrangements have been made, the Manager of Development Review signature will be endorsed on the plan and it will be forwarded to the Registry Office for registration

The following is required for registration and under The Registry Act and for our use:

Two	(2)	original mylar
Five	(5)	white paper prints
One	(1)	digital copy