



April 29, 2024

Mr. Garrett Stevenson
Planning Division, City of Kitchener
City Hall – PO Box 1118
Kitchener, ON, N2G 4G7

Dear Mr. Stevenson:

**RE: Block 130 & 136, 58M-642, Draft Plan of Subdivision 30T-08204
Request for Creation of Private Street – “Cordoba Way”
OUR FILE: 8784CZ**

On behalf of our client, Activa Holdings Inc., we are pleased to submit this letter as our request for the creation of a private street for the development planned at 2-56 Benninger Drive in the City of Kitchener (Block 130/136, Registered Plan 58M-642, Draft Plan of Subdivision 30T-08204). Currently, these lands are undergoing final site plan approval through site plan application number SP22/185/B/CD. Approval in Principle was provided by the City on January 10, 2023.

We kindly ask that the City consider “Corodoba Way” as the preferred private street name for the right-of-way extending through the subject lands. We confirm that our firm has reserved this street name with the Region of Waterloo. Our client is requesting this private name to provide municipal addressing to a portion of the multiple residential units within the proposed development, specifically being those whose entrances are internal to the subject lands. Those units that front onto Benninger Drive would continue to have municipal addresses.

The following materials have been attached to our submission package to support our request for a Private Street name:

1. A digital copy of Site Plan SP22/185/B/CD (as Approved in Principle) prepared by MHBC Planning Ltd;
2. A cheque in the amount of \$1,375.00 payable to the City of Kitchener representing the 2024 fee for Private Street Naming;

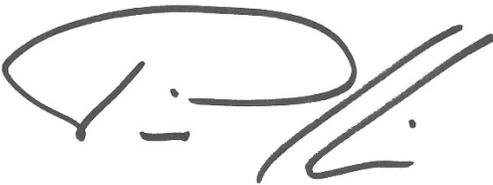
3. A cheque in the amount of \$1,650.00 payable to the City of Kitchener representing the 2024 legal fee for Private Street Naming;
4. Correspondence from the Region of Waterloo confirming the name "Cordoba Way" is available for our client's use;
5. A digital copy of the Private Street Naming Plan, indicating the chosen name, "Cordoba Way";
6. A digital copy of the draft Reference Plan for the Private Street area; and
7. An AutoCAD version of the draft Reference Plan for the Private Street area.

We kindly request that Staff prepare a report to support the approval of a private street within Blocks 130 & 136 of registered plan 58M-642. We ask that this report be brought to the next available Community and Infrastructure Services Committee meeting and request confirmation of this meeting date when it is known.

Should you require any additional information, please feel free to reach out to the undersigned.

Yours truly,

MHBC



Pierre Chauvin, MA, MCIP, RPP
Partner



Robyn McIntyre, BES
Planner

Encl.

*cc. Alex Sumner & Jessica Ciecwierz – Activa Holdings Inc.
Jennifer Wilson – City of Kitchener Addressing Analyst*