

Staff Report



Financial Services Department

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REPORT TO: Committee of the Whole

DATE OF MEETING: September 30, 2024

SUBMITTED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

PREPARED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

WARD(S) INVOLVED: N/A

DATE OF REPORT: July 3, 2024

REPORT NO.: FIN-2024-373

SUBJECT: Summary of Bid Solicitations Approved by the Chief Procurement Officer (April 1, 2024 – June 30, 2024)

RECOMMENDATION:

For Information

REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were twenty-six (26) bid solicitations approved in this quarter.
- This report supports the delivery of core services.

BACKGROUND:

In accordance with Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. "The CPO must submit quarterly procurement information reports to Council to provide the following information about the City's procurement activities:

- a) The circumstances and details of approved procurements exceeding \$120,000 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$120,000."

REPORT:

Attachment 1 is a listing of the approved bid solicitations for Council's information.

*** This information is available in accessible formats upon request. ***
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with the budget control policy.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter.

APPROVED BY: Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

ATTACHMENTS:

Attachment 1 – Listing of Approved Bid Solicitations April 1, 2024 – June 30, 2024

Attachment 1 – Listing of Approved Bid Solicitations (April 1, 2024 – June 30, 2024)

Solicitation #	Solicitation Name	Awarded Supplier	Budget Amount	Award Amount (Exclusive of HST)
Q24-004	Downtown Cycling Network – Duke Street Road Reconstruction	Steed and Evans Limited, St. Jacobs, Ontario	\$2,409,000	\$2,008,000 **
Q24-012	Professional Services - Otterbein Sewage Pumping Station Upgrades	MTE Consultants Inc., Kitchener, Ontario,	\$1,149,943	\$1,119,616 **
Q24-014	East Avenue Road Reconstruction (Frederick Street to Krug Street) and Watermain Replacement (Cameron Street North to Eugene George Way)	410754 Ontario Limited, Cambridge, Ontario	\$8,588,000	\$6,424,060 **
Q24-016	Professional Services – Ann Street, Becker Street, & Fife Street Reconstruction – Contract Administration and Inspection Services	GHD Limited, Waterloo, Ontario	\$760,000	\$509,207 **
Q24-023	Custodial Services Partner - Multiple City Facilities	SQM Janitorial Services Inc., Mississauga, Ontario	Funded from operating	\$223,327 *
Q24-030	Westwood Park Improvements	Moser Landscape Group Inc., Waterloo, Ontario	\$300,000	\$273,357 **
Q24-031	Waterworks Repair Services	J. Weber Contracting Limited, Kitchener, Ontario	Funded from operating	\$300,000* Quoted unit rates
Q24-035	Authorized Contractors Kitchener Utilities Rental Water Heater Program	1458013 Ontario Inc. O/A Aire One Heating & Cooling, Kitchener, Ontario 4 Seasons Heating and Cooling Ltd., Waterloo, Ontario	Funded through rental rates	\$2,200,000 *

**Initial contract term, additional renewals available*

*** Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.*

		Triple 8 Plumbing & Heating Inc., Kitchener, Ontario		
Q24-039	Multiple Trail Improvements	Armstrong Paving and Materials Group Ltd, St. Marys, Ontario	\$1,183,129	\$617,969.06 **
Q24-043	Rental of Trucks with Landscape Dump Bodies	Enterprise Rent-A-Car Canada Company, London, Ontario	Funded from operating	\$241,200 *
Q24-050	Civic District Parking Garage Repairs	Icon Restoration Services Inc., Toronto, Ontario	\$175,000	\$151,930 **
Q24-051	Kitchener City Hall Parking Garage Ramp Repairs	Complete Concrete Restoration Ltd., Caledon, Ontario	\$400,000	\$298,400 **
Q24-052	Seven (7) Pickup Trucks	Oxford Dodge Chrysler (1992) LTD, London, Ontario	\$583,000	\$566,544 **
Q24-053	Lawrence Avenue (Karn Street to Victoria Street South) Road Reconstruction	410754 Ontario Limited o/a Sousa Concrete, Cambridge, Ontario	\$1,917,000	\$1,853,933.32 **
Q24-054	Doon Pioneer Park Community Centre Accessibility Upgrades	PRC Group Limited, Etobicoke, Ontario	\$300,000	\$194,615 **
Q24-057	Closed Circuit Television (CCTV) Inspection	Dambro Environmental Inc., Oakville, Ontario	\$513,000	\$408,661.64 *
Q24-062	One (1) Municipal Tractor	Work Equipment Ltd., Courtland, Ontario	\$215,000	\$209,450 **
Q24-063	2024 Vision Zero – Spot Improvement Program	GIP Paving Inc., Petersburg, Ontario,	\$828,000	\$568,190 **
Q24-067	Professional Services - Official Plan Community Engagement	Urban Strategies Inc., Toronto, Ontario	\$225,000	\$218,483.10 **
Q24-068	Professional Services - Official Plan Population & Employment Forecast Update & Housing Needs Assessment	Watson & Associates Economists Ltd., Mississauga, Ontario	\$200,000	\$192,511 **
Q24-069	Professional Services - Official Plan Non-Residential Technical Background Study	Hemson Consulting Ltd., Toronto, Ontario	\$275,000	\$268,118.40 **

Q24-070	Professional Services - Official Plan Growth Scenarios, Intensification, and Infrastructure Technical Background Study	Dillon Consulting Limited, Toronto, Ontario	\$438,000	\$429,976.25 **
Q24-071	Professional Services - Official Plan Climate and Energy Technical Background Study	Sustainability Solutions Group Workers Cooperative, Tatamagouche, Nova Scotia	\$175,000	\$167,915 **
FPO24-075	Supply and Delivery of Multiple-Unit Multi-Combination Cargo Vans - Co-operative – Waterloo Lead	Trillium Ford Lincoln Ltd, Mono, Ontario	\$600,000	\$452,510.22 **
FPO24-078	Twelve (12) John Deer Utility Tractors with Attachments – Canoe Cooperative	Premier Equipment Ltd., Ayr, Ontario	\$1,317,000	\$1,051,553 **
FPO24-084	Two (2) Zamboni Ice Resurfacers – Canoe Cooperative	Zamboni Company Ltd., Brantford, Ontario	\$300,000	\$272,944.10 **