

COUNCIL POLICY RESOLUTION

POLICY NUMBER: I-120

DATE: SEPTEMBER 21, 2009

POLICY TYPE: BOARD and COMMITTEE

SUBJECT: PUBLIC ART WORKING GROUP – TERMS OF REFERENCE

POLICY CONTENT:

1. Mandate and Scope

The Public Art Working Group (PAWG) is a permanent sub-committee of the Arts and Culture Advisory Committee. Working with staff, PAWG supports and advises on the City's public art policy and program, digital public art projections on the Berlin Tower, artist-in-residence program, Rotunda Gallery program to further the City's strategic directions (quality of life, downtown vitality, leadership, diversity, development, environment).

PAWG's recommendations are brought to the Arts and Culture Advisory Committee for its support before proceeding to Community Services Committee and Council.

Policy reference: I-816 (Financial) Public Art Policy.

2. Committee Composition

PAWG is a specialist working group. Its members include, but are not limited to, visual artists, curators, gallery administrators, art educators, architects, landscape architects, conservators, and urban planners/designers.

3. Appointments, Attendance, Quorum

Members are recruited for their knowledge of and interest in the visual arts, particularly in the field of public art.

Up to ten members may serve at any one time. The Arts and Culture Advisory Committee appoints one of its members to PAWG.

A quorum of this committee is a simple majority.

Members may serve for a term of two years, consistent with the term of the Arts and Culture Advisory Committee. The term ends on November 30, but may be extended at the direction of Council. Members may re-apply for additional terms. The maximum number of consecutive terms in service allowed is three (six years).

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3. Appointments, Attendance, Quorum, Cont'd

Members missing two consecutive meetings without explanation or valid reasons will be contacted for a confirmation of commitment. Without a valid reason for the absences and firm commitment, the member will be asked to resign. A replacement will then be recruited.

A chairperson will be elected annually from the membership. The vice-chair position may be filled on a rotating basis by any volunteering member, or as requested by the chairperson.

4. Meetings and Reporting

Meetings are held monthly or at the call of the chairperson. Meetings are open to the public. Members of the public may register with staff as a guest, or as a delegation.

The current artist-in-residence is expected to participate in PAWG meetings.

Specific projects require the formation of juries. Membership on juries may be extended to community representatives and experts outside PAWG's membership. At least one PAWG member will serve on such juries.

Minutes are recorded by staff or a committee member and distributed to members.

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5. Responsibilities of the Public Art Working Group

The Public Art Working Group, working with the Arts and Culture Co-ordinator is responsible for:

- (a) Recommending the selection of artists for the Public Art Program, the Rotunda Gallery Program, and the Artist-in-Residence Program.
- (b) Advice and consultation regarding the public art policy (I-816 Financial).
- (c) Advice and consultation regarding public art program development, guidelines, plans and policies.
- (e) Advice and consultation regarding the development of public art partnerships with other organizations.
- (f) Advocacy for the importance of municipal public art.