

CAO-2024-510

2025 INTERNAL AUDIT WORK PLAN

Internal Audit Goal



- To protect the City's assets and interests through ensuring:
 - Operations are as effective and efficient as possible
 - Controls are adequate to protect assets from loss
 - Compliance with policy, procedures, legislation

Internal Audit Services



Assurance Services

- Objective assessment of evidence
- Independently chosen
- Controls, compliance, investigations, comprehensive reviews

Consulting Services

- Advisory / facilitation services
- Requested
- Improvement of design and delivery of City services

2025 Internal Audit Work Plan



Assurance Services

Audit Topic	Type of Audit
Deposits	Controls
Fire Life Safety	Compliance
Employer Paid Parking	Compliance
Physical Inventory	Count Verification
SAP Separation of Duties	Controls
Employee Expenses	Compliance
Hiring of Relatives	Compliance
Hiring Transparency & Nepotism	Status Update
Confidential Investigations	As required

2025 Internal Audit Work Plan



Consulting Services

Topic	Type of Analysis
Concrete Maintenance	Service Levels
Custodial Services at Community Centres	Service Levels, Roles and Responsibilities