

Staff Report



Corporate Services Department

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REPORT TO: Finance and Corporate Services Committee

DATE OF MEETING: January 27, 2025

SUBMITTED BY: Amanda Fusco, Director of Legislated Services/City Clerk

PREPARED BY: Amanda Fusco, Director of Legislated Services/City Clerk

WARD(S) INVOLVED: All

DATE OF REPORT: January 2, 2025

REPORT NO.: COR-2025-018

SUBJECT: Integrity Commissioner Annual Report – July 1, 2023 to June 30, 2024

RECOMMENDATION:

For information.

REPORT HIGHLIGHTS:

- The purpose of this report is to present the annual report submitted by the Integrity Commissioner (IC), ADR Chambers, in accordance with provisions in the Code of Conduct (“the Code”).
- This report supports the delivery of core services.

BACKGROUND:

Subsection 223.2 (1) of the *Municipal Act, 2001*, (“the Act”) provides that a municipality shall establish codes of conduct for members of the Council of the municipality and its local boards.

Subsection 223.3 of the Act authorizes the municipality to appoint an Integrity Commissioner who shall perform various functions under the Act as authorized by the municipality.

Council has adopted a Code of Conduct for members of Council and local boards, and appointed an Integrity Commissioner (IC), ADR Chambers, to provide independent investigative services in response to complaints against members of Council where there is a perceived contravention of the Code.

The Code requires the IC to report annually to Council if any advice is sought or any complaint within the jurisdiction of the IC is received.

REPORT:

In accordance with the requirements of the City's Code, the attached annual report (Attachment A) from the IC dated December 31, 2024 for the period of July 1, 2023 to June 30, 2024, is provided for Council's information.

*** This information is available in accessible formats upon request. ***
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

During this operating period, the Integrity Commissioner received and responded to four Requests for Advice. No complaints were received during this operating period.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

The billings for the year as noted in the Annual report is \$13,197.00. The amount budgeted is \$2040. The deficit is currently being covered in the Operating Budgets for Office of the Mayor and Council.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

- COR-2023-420
- COR-2023-090
- *Municipal Act, 2001*
- *Municipal Conflict of Interest Act, 1990*

APPROVED BY: Victoria Raab, General Manager, Corporate Services

ATTACHMENTS:

Attachment A – Annual Report of the Integrity Commissioner, July 1, 2023 to June 30, 2024