

Staff Report



Financial Services Department

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REPORT TO: Committee of the Whole

DATE OF MEETING: January 20, 2025

SUBMITTED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

PREPARED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

WARD(S) INVOLVED: N/A

DATE OF REPORT: January 6, 2025

REPORT NO.: FIN-2025-032

SUBJECT: Summary of Bid Solicitations Approved by the Chief Procurement Officer (October 1, 2024 – December 31, 2024)

RECOMMENDATION:

For Information

REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were seventeen (17) bid solicitations approved in this quarter.
- This report supports the delivery of core services.

BACKGROUND:

In accordance with Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. "The CPO must submit quarterly procurement information reports to Council to provide the following information about the City's procurement activities:

- a) The circumstances and details of approved procurements exceeding \$120,000 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$120,000."

REPORT:

Attachment 1 is a listing of the approved bid solicitations for Council's information.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with the budget control policy.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter.

APPROVED BY: Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

ATTACHMENTS:

Attachment 1 – Listing of Approved Bid Solicitations October 1, 2024 – December 31, 2024

Attachment 1 – Listing of Approved Bid Solicitations (October 1, 2024 – December 31, 2024)

Solicitation #	Solicitation Name	Awarded Supplier	Budget Amount	Award Amount (Exclusive of HST)
Q24-019	Pumping Station SCADA Upgrades – Phase 1	Dielco Electric Ltd, London, Ontario	\$2,921,000	\$1,171,700 **
Q24-026	Centreville Chicopee Community Centre Site Improvements	Collaborative Structures Limited, Cambridge, Ontario	\$3,764,209	\$2,212,000 **
Q24-041	Demolition Services – 170 Borden Avenue	ROMEIO Demolition & Excavation Inc., Cambridge, Ontario	\$311,000	\$294,844 **
Q24-047	Elevator Consulting Services Partner	Solucore Inc, Mississauga, Ontario	Funded from FM SOGR	\$120,000* Quoted unit rates
P24-056	SAP - SuccessFactors Implementation	IBM Canada Limited, Ottawa, Ontario	\$2,200,641	\$1,538,321 **
Q24-094	Professional Services – Merner Avenue (Frederick Street to Krug Street) Road Reconstruction	AECOM Canada Ltd., Markham, Ontario	\$787,000	\$395,446 **
Q24-098	Steel Sign Posts and Spacers	UCC Industries International, Pickering, Ontario	Funded from operating	\$46,534 *
FPO24-102	Supply and Delivery of Entrance Mats – Co-operative	958535 ONTARIO INC. O/A OLYMPIC DUST CONTROL, Toronto, Ontario	Funded from operating	\$44,000 *
Q24-106	Professional Services - Fairfield Avenue (Margarete Avenue to Ridgewood Avenue) Road Reconstruction	AECOM Canada Ltd., Markham, Ontario	\$506,000	\$248,304 **
Q24-112	Snow Clearing - The Kitchener Memorial Auditorium	Bel-Air Excavating & Grading Ltd., Cambridge, Ontario	Funded from operating	\$67,100 *
Q24-120	Professional Services - Stormwater Monitoring Program	GHD Limited, Waterloo, Ontario	\$247,000	\$197,750 *

**Initial contract term, additional renewals available*

*** Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.*

Q24-127	Professional Services - Spadina Road West (Belmont Avenue to Patricia Avenue) Road Reconstruction	AECOM Canada Ltd., Markham, Ontario	\$398,000	\$251,885 **
Q24-138	Professional Services - Rehabilitation/Replacement of Retaining Wall on Stirling Avenue South	GEI Consultants, Guelph, Ontario	\$400,000	\$361,493 **
Q24-142	General Contractor - Upper Canada Park Sportsfield Lighting and Electrical	Brant Municipal Enterprises, Burford, Ontario	\$1,361,381	\$1,094,711 **
Q24-146	Supply and Delivery of Compacts/1500 Pick Ups	Forbes Motors Inc., Waterloo, Ontario	\$867,000	\$731,302 **
Q24-147	Supply and Delivery of Articulated Wheel Loader	STRONGCO, Mississauga, Ontario	\$384,619	\$377,967 **
FPO24-179	Workwear Products and Services	McCarthy Uniforms Inc., Cambridge, Ontario	Funded from operating	\$230,000* Quoted unit rates