

	<h2 style="margin: 0;">HERITAGE PERMIT APPLICATION & SUBMISSION REQUIREMENTS</h2> <p style="margin: 0;">Development & Housing Approvals 200 King Street West, 6th Floor Kitchener ON N2G 4V6 519-741-2426; planning@kitchener.ca</p>
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STAFF USE ONLY

Date Received:	Accepted By:	Application Number:
		HPA-

PART B: HERITAGE PERMIT APPLICATION FORM

1. NATURE OF APPLICATION

- Exterior Interior Signage
 Demolition New Construction Alteration Relocation

2. SUBJECT PROPERTY

Municipal Address: 21 St Leger St

Legal Description (if know): _____

Building/Structure Type: Residential Commercial Industrial Institutional

Heritage Designation: Part IV (Individual) Part V (Heritage Conservation District)

Is the property subject to a Heritage Easement or Agreement? Yes No

3. PROPERTY OWNER

Name: [REDACTED]

Address: 21 St Leger St

City/Province/Postal Code: Kitchener, Ontario, N2H 4L8

Phone: [REDACTED]

Email: [REDACTED]

4. AGENT (if applicable)

Name: _____

Company: _____

Address: _____

City/Province/Postal Code: _____

Phone: _____

Email: _____

RECEIVED

NOV 07 2024

CITY OF KITCHENER
Planning Division

5. WRITTEN DESCRIPTION

Provide a written description of the project including any conservation methods proposed. Provide such detail as materials to be used, measurements, paint colours, decorative details, whether any original building fabric is to be removed or replaced, etc. Use additional pages as required. Please refer to the City of Kitchener Heritage Permit Application Submission Guidelines for further direction.

See Word doc attachment

6. REVIEW OF CITY OF KITCHENER HERITAGE PERMIT APPLICATION SUBMISSION GUIDELINES

Describe why it is necessary to undertake the proposed work:

See Word doc attachment

Describe how the proposal is consistent with the Part IV individual designating by-law or the Part V Heritage Conservation District Plan:

Describe how the proposal is consistent with Parks Canada's *Standards and Guidelines for the Conservation of Historic Places in Canada* (www.historicplaces.ca/en/pages/standards-normes.aspx):

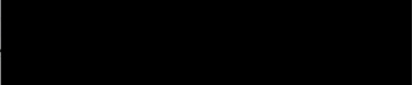
7. PROPOSED WORKS

- a) Expected start date: As soon as possible Expected completion date: As quickly as possible
- b) Have you discussed this work with Heritage Planning Staff? Yes No
 - If yes, who did you speak to? Jessica Vieira and Deeksha Choudhry
- c) Have you discussed this work with Building Division Staff? Yes No
 - If yes, who did you speak to? Lucas Machado
- d) Have you applied for a Building Permit for this work? Yes No
- e) Other related Building or Planning applications: Application number 24126585 for plumbing

8. ACKNOWLEDGEMENT

The undersigned acknowledges that all of the statements contained in documents filed in support of this application shall be deemed part of this application. The undersigned acknowledges that receipt of this application by the City of Kitchener - Planning Division does not guarantee it to be a 'complete' application. The undersigned acknowledges that the Council of the City of Kitchener shall determine whether the information submitted forms a complete application. Further review of the application will be undertaken and the owner or agent may be contacted to provide additional information and/or resolve any discrepancies or issues with the application as submitted. Once the application is deemed to be fully complete, the application will be processed and, if necessary, scheduled for the next available Heritage Kitchener committee and Council meeting. Submission of this application constitutes consent for authorized municipal staff to enter upon the subject property for the purpose of conducting site visits, including taking photographs, which are necessary for the evaluation of this application. The undersigned acknowledges that where an agent has been identified, the municipality is authorized but not required to contact this person in lieu of the owner and this person is authorized to act on behalf of the owner for all matters respecting the application. The undersigned agrees that the proposed work shall be done in accordance with this application and understands that the approval of this application under the *Ontario Heritage Act* shall not be a waiver of any of the provisions of any by-law of the City of Kitchener or legislation including but not limited to the requirements of the Building Code and the Zoning By-law. The undersigned acknowledges that in the event this application is approved, any departure from the conditions imposed by the Council of the City of Kitchener or from the plans or specifications approved by the Council of the City of Kitchener is prohibited and could result in a fine being imposed or imprisonment as provided for under the *Ontario Heritage Act*.

Signature of Owner/Agent:  Date: November 7, 2024

Signature of Owner/Agent:  Date: November 7, 2024

9. AUTHORIZATION

If this application is being made by an agent on behalf of the property owner, the following authorization must be completed:

I / We, _____, owner of the land that is subject of this application, hereby authorize _____ to act on my / our behalf in this regard.

Signature of Owner/Agent: _____ Date: _____

Signature of Owner/Agent: _____ Date: _____

The personal information on this form is collected under the legal authority of Section 33(2), Section 42(2), and Section 42(2.2) of the Ontario Heritage Act. The information will be used for the purposes of administering the Heritage Permit Application and ensuring appropriate service of notice of receipt under Section 33(3) and Section 42(3) of the Ontario Heritage Act. If you have any questions about this collection of personal information, please contact the Manager of Corporate Records, Legislated Services Division, City of Kitchener (519-741-2769).

5. WRITTEN DESCRIPTION

Provide a written description of the project including any conservation methods proposed. Provide such detail as materials to be used, measurements, paint colours, decorative details, whether any original building fabric is to be removed or replaced, etc. Use additional pages as required. Please refer to the City of Kitchener Heritage Permit Application Submission Guidelines for further direction

To remove an existing replacement porch structure that was added after the original home construction circa 1900 and to replace the porch with a heritage-conforming structure.

There is no original building material to be removed, because it is a non-original structure (the porch has been replaced several times since 1900).

Our proposed replacement structures include a front entrance porch replacement and a kitchen entrance with mud room. This structure allows for the door to be at ground level, and the stairs to be enclosed for added safety

Our proposed replacement plans conform to other existing front porches in our heritage district and the side/ secondary entrances of neighbouring homes on St Leger St. (see plan attachment for further design details).and photos of existing examples.

Materials

- New Ontario-sized yellow bricks for porch columns.
- Western Cedar shingles for porch features, this will be left to weather naturally (e.g. gable features over doors, privacy railing, etc.)
- Glass railing on upper floor balcony
- Porch Deck material will be composite, dark grey
- Painted wood clad material on column tops will be painted in light yellow to match the bricks
- Siding to clad the propose mudroom extension: cedar shake shingle to cover entire extension or Hardie board cove profile siding.

6. REVIEW OF CITY OF KITCHENER HERITAGE PERMIT APPLICATION SUBMISSION GUIDELINES

Describe why it is necessary to undertake the proposed work:

The current structures are dilapidated and pose risk of collapse and injury.

Describe how the proposal is consistent with the Part IV individual designating by-law or the Part V Heritage Conservation District Plan:

Our design is consistent with other existing heritage porches and side extensions in the heritage district.

Describe how the proposal is consistent with Parks Canada's Standards and Guidelines for the Conservation of Historic Places in Canada (www.historicplaces.ca/en/pages/standards-normes.aspx):

Both porch structures are not original and were demolished prior to this neighbourhood's heritage designation; therefore, there is nothing original to restore or conserve. Furthermore, replacing the structures with heritage conforming replacements with modern durable materials would allow for the conservation and beautification of this heritage home, and stand as the single example of heritage conforming work completed on an exterior on St. Leger Street since this street was designated.

Building permit # for plumbing: 24126585