

# **Dog / Animal Designation Appeal Committee – Structure Review**

March 17, 2025

Finance and Corporate Services Committee

# CURRENT STATE



Committee is currently comprised of Members of Council



Scheduling – Committee meetings when required are to be on the mornings of Council meetings



The Committee renders a decision, which then is forwarded to City Council for ratification

# WHAT WE HEARD / EXPERIENCE



The Canadian Kennel Club Member brought invaluable experience to the Committee.



Varying degrees of experience and abilities to adjudicate complex matters.



Scheduling has been a challenge.

# CONSIDERATIONS

The Previous By-law allowed the participation of the Canadian Kennel Club member, that appointment is not specified in the existing By-law

By-law states where possible, appeal hearings should be scheduled within 45 days of an appeal being received

Since 2017, the Committee on average receives 5 designation appeals annually

Currently there is no Terms of Reference providing guidance on the rules of procedure for the Committee.

# PROPOSED OPTIONS

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Option 1 - Appointing a Hearing Officer

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Option 2 – Appointing a Mix of Council and Citizen Members

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Option 3 – Appoint only Citizen Members

# NEXT STEPS

Development of Terms of Reference

Provide adjudicative training including procedural fairness and bias

Amend budget to provide for honoraria