

Staff Report



Financial Services Department

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REPORT TO: Committee of the Whole

DATE OF MEETING: May 5, 2025

SUBMITTED BY: Ryan Scott, Chief Procurement Officer

PREPARED BY: Ryan Scott, Chief Procurement Officer

WARD(S) INVOLVED: N/A

DATE OF REPORT: April 25, 2025

REPORT NO.: FIN-2025-218

SUBJECT: Summary of Bid Solicitations Approved by the Chief Procurement Officer (January 1, 2025 – March 31, 2025)

RECOMMENDATION:

For Information

REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were thirty (30) bid solicitations approved in this quarter.
- This report supports the delivery of core services.

BACKGROUND:

In accordance with Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. "The CPO must submit quarterly procurement information reports to Council to provide the following information about the City's procurement activities:

- a) The circumstances and details of approved procurements exceeding \$133,800 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$133,800."

REPORT:

Attachment 1 is a listing of the approved bid solicitations for Council's information.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with the budget control policy.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter.

APPROVED BY: Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

ATTACHMENTS:

Attachment 1 – Listing of Approved Bid Solicitations January 1, 2025 – March 31, 2025

Attachment 1 – Listing of Approved Bid Solicitations (January 1, 2025 – March 31, 2025)

Solicitation #	Solicitation Name	Awarded Supplier	Budget Amount	Award Amount (Exclusive of HST)
Q24-115	Professional Services – Greenfield Thermal Consultant	Urban Equation Corporation, Ottawa, Ontario	\$200,000	\$192,780 **
Q24-149	Supply and Delivery of Safety, Spills, and Traffic Supplies	Hansler Smith Limited, Mississauga, Ontario,	Funded from operating	\$77,518 *
Q24-152	Roof Replacement - Sportsworld Arena	Roque Roofing Inc., Hamilton, Ontario	\$700,000	\$425,700 **
Q24-153	Roof Replacement – Country Hills Community Centre	Roque Roofing Inc., Hamilton, Ontario	\$135,000	\$123,500 **
Q24-154	Roof Replacement – The Kitchener Market	Roque Roofing Inc., Hamilton, Ontario	\$365,000	\$344,660 **
Q24-155	Roof Replacement - The Kitchener Memorial Auditorium	Atlantic Roofers Ontario Ltd., Hamilton, Ontario	\$1,300,000	\$667,500 **
Q24-160	Lennox Crescent Storm Service Extension	410754 Ontario Limited o/a Sousa Concrete, Cambridge, Ontario	\$299,000	\$194,589 **
P24-164	Wireless Device Services and Hardware (Co-operative)	Bell Canada, Mississauga, Ontario	Funded from operating	\$396,000 * Quoted unit rates
Q24-166	Ottawa Street Trunk Sanitary Sewer and Maintenance Hole Rehabilitation Contract	Capital Sewer Services Inc., Vaughan, Ontario	\$8,500,000	\$6,184,880 **
Q24-167	2024 Sediment Survey and Assessment of Stormwater Management (SWM) Facilities	AECOM Canada Ltd., Markham, Ontario	\$250,000	\$207,093 **
Q24-175	Excess Soils Management Services (Co-operative)	Greenspace Environmental Inc., Toronto, Ontario Mianco Environmental Inc., Stouffville, Ontario	Funded from operating	\$378,066 * Quoted unit rates
Q25-002	CIPP Program Reconstruction	Insituform Technologies Ltd., Hamilton, Ontario,	\$942,000	\$594,157 **

**Initial contract term, additional renewals available*

Q25-003	Connaught Street Road Reconstruction	2545224 Ontario Ltd. O/A T. Musselman Excavating Limited, Petersburg, Ontario	\$2,994,000	\$2,634,786 **
Q25-004	Elevator Maintenance Partner	TK Elevator (Canada) Limited, Scarborough, Ontario	Funded from operating	\$763,574 *
P25-006	Professional Services - Kitchener Utilities Clean Energy Transition Strategy	LEI Services, Inc. DBA London Economics International LLC, Toronto, Ontario / Boston, Massachusetts	\$350,000	\$346,070 **
Q25-007	Olympic Drive (Pattandon Avenue to Hoffman Street) Road Reconstruction	Steed and Evans Limited, St. Jacobs, Ontario	\$2,916,000	\$2,734,910 **
FPO25-008	Two (2) Vactor Trucks – Canoe Procurement Group of Canada	Joe Johnson Equipment, Ancaster, Ontario	\$1,650,000	\$1,601,766 **
Q25-009	Professional Services - Demolition of Four (4) Properties	TBT Engineering Limited, Thunder Bay, Ontario	\$160,000	\$125,495 **
FPO25-012	Lions Arena – Replacement Condenser – Canoe Procurement Group of Canada	CIMCO Refrigeration, London, Ontario	\$220,000	\$199,000 **
Q25-013	Montrose Avenue, Carlton Street, Metzloff Drive, and Burn Place Road Reconstruction	J. Weber Contracting Limited, Kitchener, Ontario	\$4,235,000	\$2,934,548 **
Q25-015	Broadview Avenue Road Reconstruction	Regional Sewer and Watermain Ltd., Cambridge, Ontario	\$2,323,000	\$1,540,065 **
Q25-016	Pump and Motor Control Maintenance & Repair	Millers Electric Limited, Kitchener, Ontario	Funded from operating	\$101,375 * Quoted unit rates
Q25-018	Portable Toilets and Wash Station Rentals	Bulldog Sanitation, Hamilton, Ontario	Funded from operating	\$31,250 * Quoted unit rates
Q25-026	Printing of the City's Active Kitchener Magazine	Barney Printing (a division of The Aylmer Express Ltd.), Woodstock, Ontario	Funded from operating	\$144,078 *
FPO25-033	Four (4) Trackless Municipal Tractors	Work Equipment Ltd, Courtland, Ontario	\$840,000	\$766,040 **

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Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.

FPO25-034	Two (2) Epoke Salters	Epoke North America Inc, Nepean, Ontario	\$320,000	\$313,980 **
FPO25-035	Three (3) Electric Ice Resurfacers – Canoe Procurement Group of Canada	Zamboni Company LTD., Brantford, Ontario	\$470,000	\$408,216 **
Q25-044	Supply and Delivery of Sign Blanks and Related Materials	Martech Signalisation Inc, Longueuil, Québec	Funded from operating	\$48,868 *
Q25-045	City Hall Curtain Wall Renewal	Phoenix Restoration Inc., Whitby, Ontario	\$4,880,000	\$4,327,100 **
Q25-064	Supply of Soils, Conditioners and Mulch	Grower's Choice Landscape Products Inc., Kitchener, Ontario	Funded from operating	\$123,245 *