

# Staff Report



Financial Services Department

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**REPORT TO:** Committee of the Whole

**DATE OF MEETING:** August 25, 2025

**SUBMITTED BY:** Ryan Scott, Chief Procurement Officer

**PREPARED BY:** Ryan Scott, Chief Procurement Officer

**WARD(S) INVOLVED:** N/A

**DATE OF REPORT:** July 3, 2025

**REPORT NO.:** FIN-2025-307

**SUBJECT:** Summary of Bid Solicitations Approved by the Chief Procurement Officer (April 1, 2025 – June 30, 2025)

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## RECOMMENDATION:

For Information

## REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were thirty (30) bid solicitations approved in this quarter.
- This report supports the delivery of core services.

## BACKGROUND:

In accordance with Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. "The CPO must submit quarterly procurement information reports to Council to provide the following information about the City's procurement activities:

- a) The circumstances and details of approved procurements exceeding \$133,800 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$133,800."

## REPORT:

Attachment 1 is a listing of the approved bid solicitations for Council's information.

**STRATEGIC PLAN ALIGNMENT:**

This report supports the delivery of core services.

**FINANCIAL IMPLICATIONS:**

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with the budget control policy.

**COMMUNITY ENGAGEMENT:**

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

**PREVIOUS REPORTS/AUTHORITIES:**

There are no previous reports/authorities related to this matter.

**APPROVED BY:** Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

**ATTACHMENTS:**

Attachment 1 – Listing of Approved Bid Solicitations April 1, 2025 – June 30, 2025

**Attachment 1 – Listing of Approved Bid Solicitations (April 1, 2025 – June 30, 2025)**

<b>Solicitation #</b>	<b>Solicitation Name</b>	<b>Awarded Supplier</b>	<b>Budget Amount</b>	<b>Award Amount (Exclusive of HST)</b>
Q25-014	Road Reconstruction - Chapel Street, Melrose Avenue, and Sheridan Court	Bel-Air Excavating & Grading Ltd., Cambridge, Ontario	\$4,620,000	\$2,684,555 **
Q25-020	Mill Courtland Community Centre Addition	STM Construction Ltd., Brantford, Ontario	\$7,923,900	\$4,710,800 **
Q25-024	Park Improvements - Carlyle Park	Moser Landscape Group Inc., Waterloo, Ontario	\$415,000	\$362,720 **
Q25-025	Master Space Planning and Facilitation Partner - Interior Design Services	Dfy Studio Ltd., Kitchener, Ontario	Funded from various capital	\$200,000 * Quoted Unit Rates
Q25-032	Road Seal Surface Treatment Contract	Duncor Enterprises Inc., Barrie, Ontario	\$304,670	\$243,302 **
Q25-037	Bramm St Environmental, Geotechnical, Hydrogeological and Archeological Study	MTE Consultants Inc., Kitchener, Ontario	\$1,000,000	\$311,357 **
Q25-040	Professional Services - Rusholme Road Reconstruction (Westmount Road to Dunbar Road)	Meritech Engineering, Cambridge, Ontario	\$602,000	\$338,223 **
Q25-042	Construction Material Testing	MTE Consultants Inc., Kitchener, Ontario	Funded from various capital	\$156,603 *
Q25-046	DMAF Bundle D – Creek Improvements and Realignment – Strasburg Creek Improvement Contract	560789 Ontario Limited o/a R&M Construction, Acton, Ontario	\$15,377,000	\$8,655,763 **
Q25-050	Containerized and Manual Collection of Waste and Recyclables Co-operative	Waste Management of Canada Corporation, Kitchener, Ontario  GFL Environmental Inc., Vaughan, Ontario	Funded from operating	\$413,000 * Quoted Unit Rates
Q25-062	Professional Services – Watermain and Sanitary Sewer Reconstruction (from Patrick Street to Victoria Street)	MTE Consultants Inc., Kitchener, Ontario	\$528,000	\$339,390 **

*\*Initial contract term, additional renewals available*

Q25-066	Feasibility Study for Beneficial Reuse of Sediment from the Stormwater Management Ponds (SWM)	Geosyntec Consultants International, Inc., Guelph, Ontario	\$200,000	\$136,018 **
RFSQ25-067	Tree Pruning, Removal and Stumping Roster	1216517 Ontario Inc., o/a Pinnacle Tree and Shrub Care, Kitchener, Ontario  Tree Tech, Tree and Property Maintenance Specialists Inc., Mitchell, Ontario  The K-W Tree Expert co. LTD., St. Agatha, Ontario	Funded from operating	\$600,000 * Quoted Unit rates
Q25-069	Meadowlane Park - New Stormwater Management Facility Contract	560789 Ontario Limited o/a R&M Construction, Acton, Ontario	\$12,184,000	\$7,870,533 **
Q25-070	Country Hills New Park and Stormwater Management Facility Contract	2545224 Ontario Ltd. O/A T. Musselman Excavating Limited, Petersburg, Ontario	\$3,386,000	\$2,859,792 **
FPO25-076	Plow Truck Upfitting - Canoe Procurement Group of Canada	Viking Cives Ltd, Mount Forest, Ontario	\$221,000	\$220,940 **
Q25-081	2025 Vision Zero – Spot Improvement Program	Vista Contracting Ltd, Cambridge, Ontario	\$553,000	\$300,814 **
FPO25-086	Supply and Delivery of Three (3) Bobcat UW56/53 - Canoe Procurement Group of Canada	Bobcat of the Tri-Cities Ltd, Kitchener, Ontario	\$430,000	\$370,259 **
Q25-087	Supply and Delivery of Seven (7) SUV Vehicles	Downtown Autogroup, Toronto, Ontario	\$350,000	\$271,229 **
Q25-089	Laneway 50038, 50039, 50005, 50006, and 50148 Resurfacing and Improvements Contract	Armstrong Paving and Materials Group Ltd., St. Marys, Ontario	\$1,066,000	\$981,723 **
FPO25-091	Supply and Install of Two (2) Compressors and Two (2) Dehumidifiers – Grand River and	CIMCO Refrigeration, London, Ontario	\$220,000	\$204,000 **

	Lions Arena - Canoe Procurement Group of Canada			
Q25-094	General Contractor - Chandler Mowat Community Centre – Kitchen Renovations	Woodhouse Group Inc., Kitchener Ontario	\$376,000	\$250,275 **
Q25-099	Charles and Benton Parking Garage - Waterproofing Wearcourse Overcoating	United Building Restoration Ltd., Pickering, Ontario	\$360,000	\$326,095 **
NSP25-100	Supply of One (1) On Ground Cube Van	Parkway Ford, Waterloo, Ontario	\$138,000	\$137,324 **
Q25-102	1241 Strasburg Road – Site Servicing and Grading Plan Revision	K-W Cornerstone Paving Ltd., Kitchener Ontario	\$180,820	\$144,831 **
Q25-106	Trail Improvements – Lynnvalley Park & Wilson Park	5 STAR PAVING (CAMBRIDGE) INC., Cambridge, Ontario	\$350,000	\$306,771 **
Q25-114	Wabanaki Drive - Multiuse Trail and Retaining Wall Installation & Improvements Contract	410754 Ontario Limited o/a Sousa Concrete, Cambridge, Ontario	\$540,000	\$478,651 **
Q25-117	Supply and Delivery of One (1) Backhoe	Advance Construction Equipment Limited, Waterloo, Ontario	\$230,000	\$211,900 **
Q25-126	Supply of Asphalt Products	GIP Paving Inc., Petersburg, Ontario  Kitchener Asphalt Limited, St. Jacobs, Ontario  Innovative Surface Solutions Canada, Ajax, Ontario	Funded from operating	\$520,754 * Quoted Unit Rates
FPO25-129	Thirteen (13) Heavy Trucks and Plow Equipment - Canoe Procurement Group of Canada	Viking Cives Ltd, Mount Forest, Ontario	\$5,550,000	\$5,542,976 **

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*Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.*