

Staff Report



Corporate Services Department

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REPORT TO: Council Meeting

DATE OF MEETING: December 15, 2025

SUBMITTED BY: Amanda Fusco, Director, Legislated Services/City Clerk

PREPARED BY: Amanda Fusco, Director, Legislated Services/City Clerk

WARD(S) INVOLVED: All

DATE OF REPORT: November 20, 2025

REPORT NO.: COR-2025-498

SUBJECT: Centre in the Square (CITS) Appointments and Board of Directors Amendments

RECOMMENDATION:

That Tony Giovinazzo be appointed as a Centre In The Square, Board Director for a three-year term, expiring November 19, 2028; and further,

That the appointment of Alex Kinsella and Kayleigh Platz, Board Directors be renewed for a second three-year term, expiring November 15, 2028; and further,

That the appointment of Dan Carli, Chair, be renewed for a two-year term, expiring January 1, 2028; and further,

That the by-law attached as Appendix A to Corporate Services report COR-2025-498, to expand the number of Board Directors from fourteen to fifteen members, be adopted.

REPORT HIGHLIGHTS:

- The purpose of this report is to seek Council support for appointments to board of directors for the Centre in the Square (CITS).
- The key finding of this report is CITS is shifting towards a governing board, increasing the role and responsibilities towards strategic priorities, stakeholder engagement and stewardship, and capacity building, requiring broader representation, diversity of perspective, increased community support, and additional expertise to effectively guide the organization and requires such appointments and increases to its board of directors.
- The financial implications are none.
- This report supports the delivery of core services.

BACKGROUND:

The city's local boards, as defined by the Municipal Act (the Act), the Kitchener Public Library and Centre in the Square (CITS), conduct their own recruitment and facilitate their own appointment processes. The Act requires require Council approval of members recommended

to be appointed to the boards. Council approved appointments to the Board in 2025 to fill a remaining vacant spot with the appointment of Bill (William) Mc Bay.

REPORT:

On November 20, 2025, staff received correspondence from Centre in the Square (CITS) (attached as Appendix B) regarding CITS' Board of Directors recommendations to;

- Appoint Tony Giovinazzo as Centre In The Square, Board Director
- Renew a second term for Alex Kinsella and Kayleigh Platz, Board Directors
- Request for Extension of Chair Term, and
- Recommend of the Expansion of the Board of Directors.

In receipt of the correspondence, staff in Legislated and Legal Services reviewed the Act, CITS governing legislation and previous by-law amendments (2006-182) to increase the number of directors and confirmed council's authority to increase the number of directors to 15, as requested by the board, by by-law.

Council approval of the appointments and by-law amendment is being sought.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

Capital Budget – The recommendation has no impact on the Capital Budget.

Operating Budget – The recommendation has no impact on the Operating Budget.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City's website with the agenda in advance of the council / committee meeting.

CONSULT and COLLABORATE –

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter. **OR**

- [COR-2025-238: Appointments to Advisory/Quasi-Judicial Committees and Local Boards](#)
- *Municipal Act, 2001*
- *Planning Act*

APPROVED BY: Victoria Raab, General Manager, Corporate Services Department

ATTACHMENTS:

Appendix A – Proposed By-law respecting the composition of The Centre In The Square Inc.

Appendix B – Centre in the Square Letters of Support from Board