

**From:** [Trevor Heywood](#)  
**To:** [Committee of Adjustment \(SM\)](#)  
**Cc:** [Andrew Herreman](#); [Anab Siraj](#)  
**Subject:** Re: ACTION REQUIRED - Committee of Adjustment Application Review – January 20, 2026 Meeting  
**Date:** Wednesday, December 31, 2025 9:39:44 AM  
**Attachments:** [2025-12-31 A2026-001 GRCA comments.pdf](#)  
[2025-12-31 A2026-002 GRCA comments.pdf](#)  
[2025-12-31 A2026-004 GRCA comments.pdf](#)

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Hi there,

Please see the GRCA's comments attached for applications:

- A2026-001 - 532 Courtland Ave E
- A2026-002 - 546 Courtland Ave E
- A2026-004 - 37 Heiman St

Additional comments will follow in a separate email for A2026-005 - 1541 Fischer-Hallman Road.

All other applications are not regulated by the GRCA, and we have no comments or concerns with them:

- A2026-003 - 4417 King St E
- A2026-006 - 235 Hoffman St
- A2026-007 - 56 Woolwich St
- A2026-008 - 14 Sportsman Hill St

Thank you. Regards,

**Trevor Heywood** B.Sc.(Env.)  
Resource Planner  
Grand River Conservation Authority

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**From:** Committee of Adjustment (SM) <[CommitteeofAdjustment@kitchener.ca](mailto:CommitteeofAdjustment@kitchener.ca)>  
**Sent:** December 22, 2025 3:08 PM  
**Subject:** ACTION REQUIRED - Committee of Adjustment Application Review – January 20, 2026 Meeting

Hello,

Please be advised the applications for the City of Kitchener Committee of Adjustment meeting scheduled for Tuesday, January 20, 2026, have been loaded and circulated through ShareFile. You should have already received the necessary link.

If you wish to make comments, provide advice, or request the imposition of any conditions on any of these applications, please provide the Committee with a written report.

**Please note: If you have comments, your written report must be sent to [CofA@kitchener.ca](mailto:CofA@kitchener.ca) no later than 12 noon on Monday, January 5, 2026.**

If you have no comments for the Committee's consideration, you do not need to respond.

**Connie Owen**

Administrative Clerk | Legislated Services | City of Kitchener

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