

# Staff Report



Financial Services Department

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**REPORT TO:** Committee of the Whole

**DATE OF MEETING:** April 13, 2026

**SUBMITTED BY:** Ryan Scott, Chief Procurement Officer

**PREPARED BY:** Ryan Scott, Chief Procurement Officer

**WARD(S) INVOLVED:** N/A

**DATE OF REPORT:** April 3, 2026

**REPORT NO.:** FIN-2026-169

**SUBJECT:** Summary of Bid Solicitations Approved by the Chief Procurement Officer (January 1, 2026 – March 31, 2026)

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## RECOMMENDATION:

For Information

## REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were twenty-six (26) bid solicitations approved in this quarter.
- There was one (1) emergency procurement.
- This report supports the delivery of core services.

## BACKGROUND:

In accordance with Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. "The CPO must submit quarterly procurement information reports to Council to provide the following information about the City's procurement activities:

- a) The circumstances and details of approved procurements exceeding \$133,800 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$133,800."

## REPORT:

Attachment 1 is a listing of the approved bid solicitations for Council's information.

\*\*\* This information is available in accessible formats upon request. \*\*\*  
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

**STRATEGIC PLAN ALIGNMENT:**

This report supports the delivery of core services.

**FINANCIAL IMPLICATIONS:**

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with the budget control policy.

**COMMUNITY ENGAGEMENT:**

INFORM – This report has been posted to the City’s website with the agenda in advance of the council / committee meeting.

**PREVIOUS REPORTS/AUTHORITIES:**

There are no previous reports/authorities related to this matter.

**APPROVED BY:** Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

**ATTACHMENTS:**

Attachment 1 – Listing of Approved Bid Solicitations January 1, 2026 – March 31, 2026

**Attachment 1 – Listing of Approved Bid Solicitations (January 1, 2026 – March 31, 2026)**

<b>Solicitation #</b>	<b>Solicitation Name</b>	<b>Awarded Supplier</b>	<b>Budget Amount</b>	<b>Award Amount (Exclusive of HST)</b>
Q25-039	Pond 61 Battler Road Outlet Sewer Realignment	2545224 Ontario Limited O/A T. Musselman Excavating, Petersburg, Ontario	\$1,190,000	\$1,055,668 **
P25-104	High Voltage Electrical Maintenance Program	Job Inc. Kitchener, Ontario	Funded from various accounts	\$192,158 *
Q25-174	Corporate Sustainable Fleet Transition Strategy	Deloitte LLP, Toronto, Ontario	\$176,300	\$173,200 **
Q25-180	Roof Replacement - 79 Joseph St.	Roofers Ontario Ltd., Hamilton, Ontario	\$159,224	\$123,000 **
Q25-181	Roof Replacement - Fire Station 2	Trio Roofing Systems Inc., Brampton, Ontario	\$304,123	\$244,589 **
Q25-182	Roof Replacement - Harry Class Pool	Atlantic Roofers Ontario Ltd., Hamilton, Ontario	\$662,702	\$335,500 **
Q25-184	Environmental Spill Response Services	GFL Environmental Services Inc., Mississauga, Ontario	Funded from various accounts	\$350,000 * Quoted unit rates
Q25-190	Flow Monitoring Program	Flowmetrix Technical Services Inc, Concord, Ontario	\$2,308,000	\$1,568,460 *
Q25-192	Professional Services - GHG Reduction Pathway Study and Mechanical Review for Community Arenas	Efficiency Engineering Inc., Cambridge, Ontario	\$200,000	\$130,877 **
Q25-198	Supply and Delivery of Four (4) Regular Cab and Chassis with Dump Body	Oxford Dodge Chrysler, London, Ontario	\$407,000	\$403,838 **
Q25-199	Deerpark Crescent (Forest Hill Drive to Forest Hill Drive) Road Reconstruction Contract	iN4Structure Ltd., Ayr, Ontario	\$2,594,000	\$1,703,739 **
Q26-002	Wilfred Avenue and Prospect Avenue Road Reconstruction & Watermain Replacement Contact	J. Weber Contracting Limited, Kitchener, Ontario	\$2,653,634	\$2,398,114 **

Q26-003	Farrier Drive and Farrier Place Road Reconstruction Contract	2545224 Ontario Ltd. O/A T. Musselman Excavating Limited, Petersburg, Ontario,	\$3,959,000	\$3,602,206 **
Q26-004	Elevator Modernization - 2 King Street West	Trade-Mark Industrial Inc., Cambridge, Ontario	\$400,000	\$335,121 **
Q26-005	Elevator Modernization – The Conrad Centre	Trade-Mark Industrial Inc., Cambridge, Ontario	\$577,961	\$239,520 **
Q26-009	Portable Toilets and Wash Station Rentals	Super Save Toilet Rentals Inc., Surrey, British Columbia	Funded from operating	\$63,220 *
Q26-012	Professional Services – Polyethylene Specialist	Bryan Hauger Consulting INC, Boulder, Colorado	\$540,000	\$256,680 *
Q26-014	HVAC & Roof Replacement - 2 King Street West	BAS Mechanical Inc., Concord, Ontario	\$1,905,637	\$1,426,800 **
Q26-015	Supply and Installation of Winter Rinks Infrastructure	Lee Kieswetter Heavy Civil Inc., Waterloo, Ontario	\$343,831	\$303,330 **
Q26-016	Harry Class Pools Aquatic Play Features Design and Install	Acapulco Pools Limited, Kitchener, Ontario	\$250,000	\$207,203 **
Q26-018	Surface Asphalt Contract	Steed and Evans Limited, St. Jacobs, Ontario	\$1,825,000	\$947,000 *
Q26-020	Cathodic Protection Database	Mobiltex Technologies Inc. Calgary, Alberta	\$118,000	\$69,050 *
Q26-021	Doon Mill Ruins Restoration	Heritage Restoration Inc., Stouffville, Ontario	\$221,856	\$162,000 **
Q26-038	Supply and Delivery of Ready-Mix Concrete	Tri City Ready Mix, Kitchener, Ontario	Funded from various accounts	\$338,588 * Quoted unit rates
FPO26-044	One (1) Skid Steer – Canoe Procurement Group of Canada	Premier Equipment LTD, Ayr, Ontario	\$165,000	\$158,862 **
FPO26-056	Supply and install of four (4) N4M Compressor Packages – Canoe Procurement Group of Canada	CIMCO Refrigeration, London, Ontario	\$550,000	\$530,000 **

Emergency Procurement	Emergency Procurement – Snow Removal Provisions - Grader and Backhoe Support Services	Capital Paving Inc., Cambridge, Ontario  Steed and Evans Limited, St. Jacobs, Ontario	Funded from operating	\$148,000 Quoted unit rates
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*\*Initial contract term, additional renewals available*

*\*\* Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.*