

Staff Report



Financial Services Department

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REPORT TO: Committee of the Whole

DATE OF MEETING: December 19, 2022

SUBMITTED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

PREPARED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

WARD(S) INVOLVED: N/A

DATE OF REPORT: November 28, 2022

REPORT NO.: FIN-2022-507

SUBJECT: Summary of Bid Solicitations Approved by the Chief Procurement Officer (July 1, 2022 – September 30, 2022)

RECOMMENDATION:

For Information

REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were twenty-four (24) bid solicitations approved in this quarter.
- There were six (6) bid solicitations approved in accordance with FIN-2022-149 Temporary Measures – Supply Chain and Inflationary Trends.
- This report supports the delivery of core services.

BACKGROUND:

In accordance with the Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. “The CPO must submit quarterly procurement information reports to Council to provide the following information about the City’s procurement activities:

- a) The circumstances and details of approved procurements exceeding \$120,000 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$120,000.”

In March 2022, Council approved FIN-2022-149 Temporary Measures – Supply Chain and Inflationary Trends. The temporary measures expire December 31, 2022.

*** This information is available in accessible formats upon request. ***
Please call 519-741-2345 or TTY 1-866-969-9994 for assistance.

REPORT:

Attachment 1 is a listing of the twenty-four (24) approved bid solicitations for Council's information.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with FIN-2022-149 Temporary Measures – Supply Chain and Inflationary Trends.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City's website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter.

APPROVED BY: Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

ATTACHMENTS:

Attachment 1 – Listing of Approved Bid Solicitations (July 1, 2022 – September 30, 2022)

Attachment 1 – Listing of Approved Bid Solicitations (July 1, 2022 – September 30, 2022)

Bid Solicitation Number and Name	Awarded Vendor	Budget Amount	Award Amount (Exclusive of HST)
RFSQ22-016 Professional Services - SAP Partners	2ISOLUTIONS Inc North York, ON Beyond Technologies Consulting Inc., Montreal, QC Contax Inc., Fergus, ON Invenio Business Solutions (Canada) West Vancouver, BC	Funded from operating	\$128,000.00* Estimated Annual Spend
P22-025 Budget Software Solution	Questica Inc, Oakville, ON	\$481,800.00	\$391,219.00**
T22-026 Scott Street (Weber Street East to Duke Street East) Road Reconstruction	Regional Sewer and Watermain Ltd, Cambridge, ON	\$1,145,000.00	\$1,007,924.24***
Q22-034 Event Cleaning at Kitchener Memorial Auditorium Complex	SQM Janitorial Services Inc. Mississauga, ON	Funded from operating	\$165,800.00*
Q22-035 Overhead Doors, Man Doors, Docks & Equipment Maintenance & Repair Service	Overhead Door Co. of Kitchener-Waterloo Ltd., Kitchener, ON	Funded from operating	\$94,701.95*
Q22-068 Design, Supply, and Installation of Digital Signage at the Kitchener Memorial Auditorium	Everest Signs Ltd., Toronto, ON	\$200,000.00	\$188,500.00**
Q22-071 Professional Services for Admiral Road, Marlborough Avenue, and Roxborough Avenue Reconstruction	WalterFedy Inc., Kitchener, ON	\$1,083,000.00	\$633,696.25**

T22-073 Carson Drive Sewage Pumping Station Upgrades	Sona Constructor Inc., Hamilton, ON	\$1,959,000.00	\$2,337,370.02***
Q22-080 Consultant Services - Enabling Missing Middle and Affordable Housing	Parcel Economics Inc., Toronto, ON	\$310,000.00	\$294,398.50**
Q22-088 Professional Services - Centreville Chicopee Community Centre Site Improvement	John MacDonald Architect. Kitchener, ON	\$110,000.00	\$120,636.48***
Q22-092 Professional Services - East Avenue (Frederick Street To Krug Street) Reconstruction	MTE Consultants Inc., Kitchener, ON	\$761,000.00	\$618,328.70**
Q22-096 Professional Services for Downtown Kitchener District Energy System – Technical and Financial Analysis	FVB Energy Inc., Vaughan, ON	\$137,000.00	\$133,980.00
Q22-097 Professional Services - Ottawa Street Trunk Sanitary Sewer Condition Survey and Recommend Solution	Andrews and Associates Limited, Etobicoke, ON	\$160,000.00	\$124,624.75**
Q22-098 Cured-In-Place Pipe Rehabilitation of Sanitary Sewers	Clean Water Works Inc., Ottawa, ON	\$448,000.00	\$421,424.00*
RFSQ22-101 Operator and Equipment Rental Standing Offer - Street Sweeping, Snow Clearing and Removal Services for City Streets	Contractor's Dispatch, Kitchener, ON Conestoga Contracting Group Inc., Elmira ON Terry Hewitson Enterprises, Ariss, ON Steed and Evans Limited, St. Jacobs, ON	Funded from operating	\$203,600.00* Estimated Annual Spend
Q22-104 Professional Services for Disaster Mitigation and Adaptation Fund Bundle B - New Stormwater Management Facilities	Matrix Solutions Inc., Kitchener, ON	\$1,728,000.00	\$1,450,311.50***
Q22-105 Natural Gas Meter Bars	Tecvalco Ltd.,	\$759,794.33	\$389,070.00**

	Niagara Falls, ON C.R. Wall & CO Ltd, Cambridge, ON		
Q22-112 Domestic Natural Gas Meters	C.R. Wall & CO Ltd, Cambridge, ON	\$158,000.00	\$154,450.00***
Q22-121 Equipment and Vehicle Filters	Napa Auto Parts, Kitchener, ON	Funded from operating	\$38,273.47*
Q22-123 Snow Clearing City Parking Lots	2515579 Ontario Inc., Kitchener, ON	Funded from operating	\$110,000.00* Estimated Annual Spend
Q22-124 Liquid Snow and Ice Control Organic Based Performance Enhancer	Innovative Surface Solutions Canada, Ajax, ON	Funded from operating	\$64,800.00*
T22-125 Laneway 50008 (King St West to end of Laneway) Reconstruction	Ersman Const. Inc., Waterloo, ON	\$285,000.00	\$252,373.75**
Q22-135 Supply and Delivery of Three (3) G.V.W. High Roof Cargo Vans	Parkway Ford Sales LTD, Waterloo, ON	\$235,000.00	\$224,045.00**
NSP22-158 Honeywell Electronic Gas Volume Correctors, Pressure Recorders and Related Equipment & Software	C.R. Wall Inc. Waterloo, ON	\$446,438.78	\$446,438.78***

**Initial contract term, additional renewals available*

*** Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.*

**** Approved in accordance with FIN-2022-149 Temporary Measures – Supply Chain and Inflationary Trends*