
REPORT TO: Committee of the Whole

DATE OF MEETING: January 30, 2023

SUBMITTED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

PREPARED BY: Ryan Scott, Chief Procurement Officer, 519-741-2200 ext. 7214

WARD(S) INVOLVED: N/A

DATE OF REPORT: January 9, 2023

REPORT NO.: FIN-2023-045

SUBJECT: Summary of Bid Solicitations Approved by the Chief Procurement Officer (October 1, 2022 – December 31, 2022)

RECOMMENDATION:

For Information

REPORT HIGHLIGHTS:

- The purpose of this report is to provide a quarterly update on Procurements that have been approved through delegated authority in accordance with the Procurement By-law 2022-109.
- There were twenty-four (24) bid solicitations approved in this quarter.
- There were four (4) bid solicitations approved in accordance with FIN-2022-149 Temporary Measures – Supply Chain and Inflationary Trends.
- This report supports the delivery of core services.

BACKGROUND:

In accordance with the Procurement By-law 2022-109 (Chapter 170 Municipal Code), section 27.1. “The CPO must submit quarterly procurement information reports to Council to provide the following information about the City’s procurement activities:

- a) The circumstances and details of approved procurements exceeding \$120,000 in value, under delegated authority of the CPO; and
- b) the circumstances and details of any emergency purchase(s) with a procurement value exceeding \$120,000.”

In March 2022, Council approved FIN-2022-149 Temporary Measures – Supply Chain and Inflationary Trends. The temporary measures expire December 31, 2022.

REPORT:

Attachment 1 is a listing of the twenty-four (24) approved bid solicitations for Council's information.

STRATEGIC PLAN ALIGNMENT:

This report supports the delivery of core services.

FINANCIAL IMPLICATIONS:

All bid solicitations awarded by the Chief Procurement Officer, were within approved budgets, or were approved in accordance with FIN-2022-149 Temporary Measures – Supply Chain and Inflationary Trends.

COMMUNITY ENGAGEMENT:

INFORM – This report has been posted to the City's website with the agenda in advance of the council / committee meeting.

PREVIOUS REPORTS/AUTHORITIES:

There are no previous reports/authorities related to this matter.

APPROVED BY: Jonathan Lautenbach, Chief Financial Officer, Financial Services Department

ATTACHMENTS:

Attachment 1 – Listing of Approved Bid Solicitations (October 1, 2022 – December 31, 2022)

Attachment 1 – Listing of Approved Bid Solicitations (October 1, 2022 – December 31, 2022)

Bid Solicitation Number and Name	Awarded Vendor	Budget Amount	Award Amount (Exclusive of HST)
Q22-083 Grand River Recreation Complex Renovations	IHC General Contracting Inc. Scarborough, ON	\$350,000.00	\$316,900.00**
Q22-090 Kitchener Fire Department HQ Bathroom and Dorm Renovations	Direct Construction Company Limited, Scarborough, ON	\$405,000.00	\$369,806.02**
P22-099 Teams Telephony and Compatible Cloud Contract Center Solution (Part B)	Telus Communications Inc, Toronto, ON	Funded from operating	\$599,593.67*
Q22-122 G.V.W. Tandem Snowplows and Plow Equipment	Altruck, Burlington, ON	\$1,868,451.14	\$1,868,451.14***
Q22-127 Contract Security Services	Tone-Gar Security Kitchener, ON	Funded from operating	\$104,897.65*
Q22-128 Supply and Delivery of Pool Supplies and Bulk Chlorine (Co-operative)	Acapulco Pools Limited. Kitchener, ON	Funded from operating	\$78,184.43*
Q22-134 Professional Services for Frederick Street (Bruce Street to Victoria Street) Reconstruction	IBI Group Professional Services (Canada) Inc. Waterloo, ON	\$1,317,000.00	\$714,114.50**
Q22-136 Professional Services - Disaster Mitigation and Adaptation Fund - PARTS – Schneider Creek Naturalization	Stantec Consulting Ltd., Waterloo, ON	\$1,250,000.00	\$888,327.63**
Q22-146 Professional Services - Disaster Mitigation and Adaptation Fund – Creek Improvements and Realignment	Aquafor Beech, Mississauga ON	\$2,130,000.00	\$788,213.79**
Q22-149 Professional Services - Wilson Avenue (North End to Fairlawn Road) Reconstruction	IBI Group Professional Services (Canada) Inc. Waterloo, ON	\$1,432,000.00	\$680,258.71**
Q22-150 Graber Natural Gas Regulator Station	Lakeside Process Controls, Mississauga, ON	\$1,000,000.00	\$725,612.00**
Q22-151 Print, Production, and Delivery of the Kitchener Life Magazine	Kitchener Citizen, Kitchener, ON	Funded from operating	\$62,411.80*

Q22-152 - Shipping Container Conversion and Delivery	BigSteelBox Corporation, Paris, ON	Funded in full from grant	\$124,550.00
Q22-153 Supply of Vehicle Rentals (Co-operative)	Enterprise Rent-A-Car Canada Company, London, ON Somerville National Leasing & Rentals Ltd., Toronto, ON	Funded from operating	\$664,552.00* Estimated Annual Spend
Q22-157 Courier Services – Same Day and Rush	JLI Transportation Inc, Cambridge, ON	Funded from operating	\$32,200.00* Estimated Annual Spend
Q22-162 Interior Renovations - 2 King Street West	Bestco Construction (2005) Ltd, Ancaster, ON	\$400,000.00	\$298,299.00**
RFSQ22-163 Tree and Limb Removal Services Standing Offer	1216517 Ontario Inc., o/a Pinnacle Tree and Shrub Care, Kitchener, ON Tree Tech, Tree and Property Maintenance Specialists Inc., Mitchell, ON 1877980 Ontario Inc. o/a Kodiak Tree Services, Caledonia, ON	Funded from operating	\$100,000.00* Estimated Annual Spend
Q22-165 Sediment Removal at Battler	Musselman Excavating, Petersburg, ON	Funded from operating	\$139,400.00**
Q22-166 Margaret Avenue and Otto Street (Wellington Street North to Frederick Street) Surface Reconstruction	Steed and Evans Limited, St. Jacobs, ON	\$1,978,000.00	\$1,531,858.41**
Q22-174 Second Avenue (Connaught Street to Kingsway Drive) Road Reconstruction	J. Weber Contracting Limited, Breslau ON	\$4,258,000.00	\$2,943,768.74**

Q22-175 Single Axle Snowplows (19,504 kg) with Plow Equipment	Premier Truck Group of London, London, ON	\$716,000.00	\$716,000.00***
Q22-184 Single Axle Forestry Truck	Commercial Truck Equipment Corp. Woodstock, ON	\$418,700.00	\$418,700.00***
Q22-186 Steel Pipe for Natural Gas Distribution	Energy PSP, Toronto, ON	\$400,000.00	\$417,178.35*
Q22-192 Patricia Avenue (Henry Sturm Greenway to Queen's Boulevard) Road Reconstruction	Regional Sewer and Watermain Ltd, Cambridge, ON	\$4,557,117.39	\$4,557,117.39***

**Initial contract term, additional renewals available*

*** Surplus funds - will remain within the capital account and will be used on future phases, or returned where appropriate.*

**** Approved in accordance with FIN-2022-149 Temporary Measures – Supply Chain and Inflationary Trends*